

**MINUTES OF THE NOVEMBER 5, 2015
MEETING OF THE WEST VIRGINIA ETHICS COMMISSION'S
OPEN GOVERNMENTAL MEETINGS COMMITTEE**

The November 5, 2015, meeting of the West Virginia Ethics Commission's Open Governmental Meetings Committee was called to order in the Commission's Office located at 210 Brooks Street, Charleston, West Virginia, at 9:30 a.m., by Chairperson Lawrence Tweel. Present in person were Chairperson Tweel, Committee Member Betty Ireland, Committee Member Suzan Singleton, and Ex-Officio Committee Member Robert J. Wolfe. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Derek A. Knopp and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Tweel asked for approval of the August 6, 2015, meeting minutes.

WHEREUPON, Committee Member Ireland made a motion to approve the minutes. Committee Member Singleton seconded. The motion passed with Committee Member Ireland and Ex-Officio Committee Member Wolfe abstaining, since they were not present at the August 6th meeting.

WHEREUPON, Chairperson Tweel called upon Mr. Knopp to present Open Governmental Meetings Advisory Opinion 2015-02.

WHEREUPON, Mr. Knopp presented proposed Open Governmental Meetings Advisory Opinion 2015-02 to the Committee for consideration. After discussion, Committee Member Ireland made a motion to approve Open Governmental Meetings Advisory Opinion 2015-02 with the footnote on page one added. Committee Member Singleton gave a second, and the motion passed unanimously.

WHEREUPON, Chairperson Tweel stated there were no more items for discussion. Committee Member Singleton moved that the meeting be adjourned, and Committee Member Ireland seconded. The meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Open Governmental Meetings Committee were approved at a regular meeting of the Committee on February 4, 2016.



Lawrence Tweel, Chairperson
Open Governmental Meetings Committee
West Virginia Ethics Commission

ATTEST: 

M. Ellen Briggs, Special Assistant
to the Executive Director
Open Governmental Meetings Committee
West Virginia Ethics Commission