

**MINUTES OF THE FEBRUARY 4, 2016
MEETING OF THE WEST VIRGINIA ETHICS COMMISSION'S
OPEN GOVERNMENTAL MEETINGS COMMITTEE**

The February 4, 2016, meeting of the West Virginia Ethics Commission's Open Governmental Meetings Committee was called to order in the Commission's Office located at 210 Brooks Street, Charleston, West Virginia, at 9:30 a.m., by Chairperson Lawrence Tweel. Present in person were Chairperson Tweel, Committee Member Betty S. Ireland, and Ex-Officio Committee Member Robert J. Wolfe. Committee Member Suzan Singleton was absent. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Theresa M. Kirk, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Tweel asked for approval of the November 5, 2015, meeting minutes.

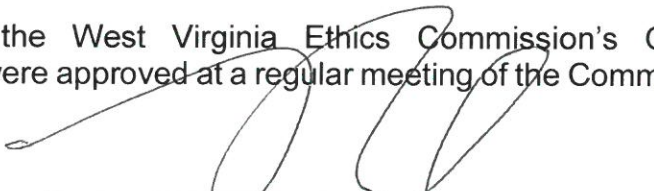
WHEREUPON, Committee Member Ireland made a motion to approve the minutes. Committee Member Wolfe gave a second. The motion passed.

WHEREUPON, Chairperson Tweel called upon Ms. Kirk to present Open Governmental Meetings Advisory Opinion 2016-01.

WHEREUPON, Ms. Kirk presented proposed Open Governmental Meetings Advisory Opinion 2016-01 to the Committee for consideration. After discussion, Committee Member Wolfe made a motion to approve Open Governmental Meetings Advisory Opinion 2016-01 as presented to the Committee. Committee Member Ireland gave a second, and the motion passed unanimously.

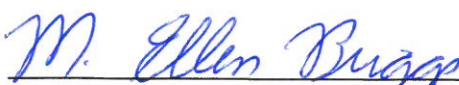
WHEREUPON, Chairperson Tweel stated there were no more items for discussion. Committee Member Ireland moved that the meeting be adjourned, and Committee Member Wolfe seconded. The meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Open Governmental Meetings Committee were approved at a regular meeting of the Committee on September 1, 2016.



Lawrence Tweel, Chairperson
Open Governmental Meetings Committee
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
Open Governmental Meetings Committee
West Virginia Ethics Commission