

**Minutes of the November 3, 2016
Meeting of the West Virginia Ethics Commission's
Open Governmental Meetings Committee**

The November 3, 2016, meeting of the West Virginia Ethics Commission's Open Governmental Meetings Committee was called to order in the Commission's Office at 210 Brooks Street, Charleston, West Virginia, at 9:30 a.m., by Chairperson Lawrence Tweel. Present in person were Chairperson Tweel, Committee Member Betty S. Ireland, Committee Member Suzan Singleton, and Ex-Officio Committee Member Robert J. Wolfe. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Derek A. Knopp, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Tweel asked for approval of the September 1, 2016, meeting minutes.

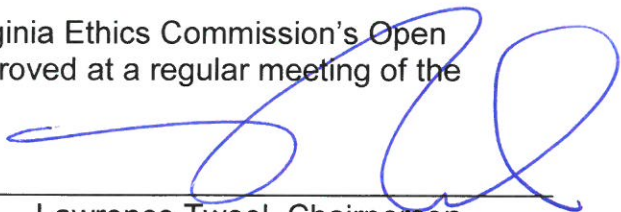
WHEREUPON, Committee Member Ireland made a motion to approve the minutes. Committee Member Singleton gave a second. The motion passed.

WHEREUPON, Chairperson Tweel called upon Mr. Knopp to present Open Governmental Meetings Advisory Opinion 2016-03 for consideration.

WHEREUPON, Mr. Knopp presented proposed Open Governmental Meetings Advisory Opinion 2016-03 to the Committee for consideration. After discussion, a motion was made by Committee Member Singleton to accept and adopt the proposed Open Governmental Meetings Advisory Opinion 2016-03. Committee Member Ireland gave a second, and the motion passed unanimously.

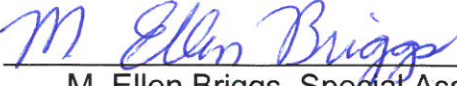
WHEREUPON, Chairperson Tweel stated there were no more items for discussion. Committee Member Ireland moved that the meeting be adjourned, and Committee Member Singleton seconded. The motion carried, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Open Governmental Meetings Committee were approved at a regular meeting of the Committee on June 1, 2017.



Lawrence Tweel, Chairperson
Open Governmental Meetings Committee
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
Open Governmental Meetings Committee
West Virginia Ethics Commission