

**Minutes of the January 3, 2019  
Meeting of the West Virginia Ethics Commission's  
Open Governmental Meetings Committee**

The January 3, 2019, meeting of the West Virginia Ethics Commission's Open Governmental Meetings Committee was called to order in the Commission's Office at 210 Brooks Street, Charleston, West Virginia, at 9:15 a.m., by Chairperson Lawrence Tweel. Present in person were Chairperson Tweel. Present via teleconference were Committee Members Suzan Singleton and Monté Williams. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Derek A. Knopp, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Tweel asked for approval of the March 1, 2018, meeting minutes.

WHEREUPON, Committee Member Singleton made a motion to approve the minutes of March 1, 2018. Committee Member Williams gave a second. The motion passed.

WHEREUPON, Chairperson Tweel called upon Mr. Knopp to present Open Governmental Meetings Advisory Opinion 2019-01 for consideration.

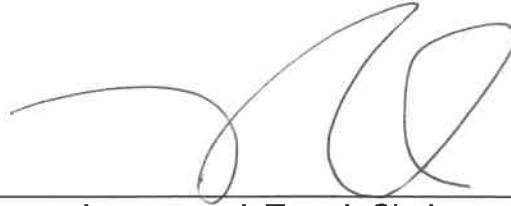
WHEREUPON, Mr. Knopp presented proposed Open Meetings Advisory Opinion 2019-01 to the Committee for consideration. A motion was made by Committee Member Singleton and seconded by Committee Member Williams to accept the Advisory Opinion as presented. The motion carried.

WHEREUPON, Chairperson Tweel called upon Mr. Knopp to present Open Governmental Meetings Advisory Opinion 2019-02 for consideration.

WHEREUPON, Mr. Knopp presented proposed Open Meetings Advisory Opinion 2019-02 to the Committee for consideration. A motion was made by Committee Member Singleton and seconded by Committee Member Williams to accept the Advisory Opinion as presented. The motion carried.

WHEREUPON, Chairperson Tweel stated there were no more items for discussion. Committee Member Singleton moved that the meeting be adjourned, and Committee Member Williams seconded. The motion carried, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Open Governmental Meetings Committee were approved at a regular meeting of the Committee on September 5, 2019.



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Lawrence J. Tweel, Chairperson  
Open Governmental Meetings Committee  
West Virginia Ethics Commission

ATTEST:



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M. Ellen Briggs, Special Assistant  
to the Executive Director  
Open Governmental Meetings Committee  
West Virginia Ethics Commission