

## **West Virginia Ethics Commission Open Governmental Meetings Committee**

### **Meeting Minutes March 2, 2023**

The March 2, 2023, meeting of the Open Governmental Meetings Committee was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 9:30 a.m. by Chairperson Lynn Davis.

#### **Present**

Lynn Davis, Committee chairperson  
Suzan Singleton, Committee member (by telephone)  
Robert Harman, Committee member (by telephone)  
Terry Walker, Alternate Committee member  
Kimberly B. Weber, Executive Director  
Theresa M. Kirk, General Counsel  
M. Ellen Briggs, Executive Assistant

#### **Approval of Minutes**

Ms. Singleton made a motion to approve the minutes of the Committee's May 5, 2022, meeting. Mr. Harman seconded the motion, which carried as follows:

Davis – aye  
Harman – aye  
Singleton – aye

#### **Open Meetings Advisory Opinion 2023-01**

Ms. Davis called upon Ms. Kirk to present [Open Meetings Advisory Opinion 2023-01](#) to the Committee for consideration. Ms. Kirk presented the proposed Open Meetings Advisory Opinion and responded to questions from the Committee. Ms. Singleton made a motion that the Open Meetings Advisory Opinion be approved as presented. Mr. Harman seconded the motion, which passed as follows:

Davis – aye  
Harman – aye  
Singleton – aye

**Adjournment**

Ms. Singleton made a motion to adjourn, and Mr. Harman seconded the motion. The motion carried as follows, and the meeting was adjourned.

Davis – aye  
Harman – aye  
Singleton – aye

The foregoing minutes of the West Virginia Ethics Commission's Open Governmental Meetings Committee were approved at a regular meeting of the Committee on March 7, 2024.



---

Lynn Davis, Chairperson  
Open Governmental Meetings Committee  
West Virginia Ethics Commission

ATTEST:



---

M. Ellen Briggs, Executive Assistant  
West Virginia Ethics Commission