

## **West Virginia Ethics Commission**

### **Meeting Minutes August 4, 2022**

The August 4, 2022, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m., by Chairperson Robert J. Wolfe.

#### **Present**

Robert J. Wolfe, Commission chairperson  
Lynn Davis, Commission member (by telephone)  
Robert Harman, Commission member (by telephone)  
Suzan Singleton, Commission member (by telephone)  
Terry Walker, Commission member (by telephone)  
Monté Williams, Commission member (by telephone)  
Kimberly B. Weber, Executive Director  
Theresa M. Kirk, General Counsel  
John E. Roush, Staff Attorney  
Teri Anderson, Lobbyist Registrar

#### **Absent**

Karen Disibbio, Commission member

#### **Approve Minutes**

Ms. Singleton made a motion to approve the minutes of the Commission's June 2, 2022, meeting. Ms. Davis seconded the motion, which passed as follows:

Davis – aye  
Harman – aye  
Singleton – aye  
Walker – aye  
Williams – aye  
Wolfe – aye

#### **Recap of Previous Month**

Ms. Weber provided a summary of news and developments relating to the Ethics Commission during the previous two months.

## **Employment Exemption Requests**

### EE 2022-33

Noah D. Staker, Highway Engineer Trainee II, Department of Transportation, Division of Highways

### EE 2022-34

Phillip Brown, Quality Assurance Program Administrator, Department of Transportation, Division of Highways

### EE 2022-35

Robert C. Watson, Highway Engineer, Programming Division, Department of Transportation, Division of Highways

### EE 2022-36

Barrie F. Foster, Highway Engineer Trainee, Department of Transportation, Division of Highways

### EE 2022-37

Larry G. Shea, Highway Engineer Senior, Department of Transportation, Division of Highways

### EE 2022-38

Daryle Wayne Bayless, Director of Communications and Intergovernmental Affairs, Department of Veterans Assistance

### EE 2022-39

Timothy N. Smith, Transportation Engineer Associate, Department of Transportation, Division of Highways

### EE 2022-40

Joshua D. Anderson, Deputy District Engineer, Maintenance, Department of Transportation, Division of Highways

### EE 2022-41

Charles R. Hall, Highway Division Manager 2, Department of Transportation, Division of Highways

Ms. Singleton moved that Employment Exemptions 2022-33 through 2022-41 be ratified. Mr. Harman seconded the motion, which passed as follows:

Davis – aye  
Harman – aye  
Singleton – aye  
Walker – aye  
Williams – aye  
Wolfe – aye

### **Advisory Opinion 2022-17**

Mr. Wolfe called upon Mr. Roush to present Advisory Opinion 2022-17 to the Commission for consideration. Mr. Roush presented the proposed Advisory Opinion and responded to questions from the Commission. Ms. Davis made a motion that the Advisory Opinion be approved as presented. Mr. Walker seconded the motion, which passed as follows:

Davis – aye  
Harman – aye  
Singleton – aye  
Walker – aye  
Williams – aye  
Wolfe – aye

### **Contract Exemption 2022-01**

Mr. Wolfe called upon Ms. Kirk to present Contract Exemption 2022-01. Ms. Kirk presented the proposed Contract Exemption. Ms. Singleton made a motion that the Contract Exemption be approved. Ms. Davis seconded the motion, which passed as follows:

Davis – aye  
Harman – aye  
Singleton – aye  
Walker – aye  
Williams – aye  
Wolfe – aye

### **Executive Session Motion**

A motion was made by Ms. Singleton to go into executive session, pursuant to W. Va. Code § 6-9A-4(b)(2)(A), relating to VCRB 2021-30, Lisa Holstein, Respondent, to discuss the settlement terms of a proposed Conciliation Agreement.

### Conciliation Agreement for VCRB 2021-30

Having returned to the public session, Ms. Singleton made a motion to approve the Conciliation Agreement for VCRB 2021-30. Mr. Harman seconded the motion, which was approved as follows:

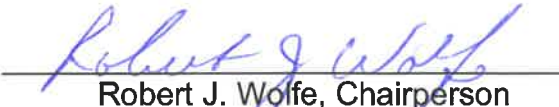
Davis – aye  
Harman – aye  
Singleton – aye  
Walker – aye  
Williams – aye  
Wolfe – aye

### Adjournment

Ms. Singleton made a motion to adjourn, and Mr. Harman seconded the motion. The motion passed unanimously as follows, and the meeting was adjourned

Davis – aye  
Harman – aye  
Singleton – aye  
Walker – aye  
Williams – aye  
Wolfe – aye

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's September 1, 2022 , meeting.

  
Robert J. Wolfe, Chairperson  
West Virginia Ethics Commission

ATTEST:

  
Teri Anderson, Lobbyist Registrar  
Administrative Secretary