

West Virginia Ethics Commission

Meeting Minutes October 6, 2022

The October 6, 2022, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m., by Chairperson Robert J. Wolfe.

Present

Robert J. Wolfe, Commission chairperson
Lynn Davis, Commission member
Karen Disibbio, Commission member (by telephone)
Robert Harman, Commission member (by telephone)
Suzan Singleton, Commission member (by telephone)
Terry Walker, Commission member (by telephone)
Kimberly B. Weber, Executive Director
Theresa M. Kirk, General Counsel
John E. Roush, Staff Attorney
Teri Anderson, Lobbyist Registrar

Approve Minutes

Ms. Disibbio made a motion to approve the minutes of the Commission's September 1, 2022, meeting. Mr. Walker seconded the motion, which passed as follows:

Davis – aye
Disibbio – aye
Harman – aye
Singleton – aye
Walker – aye
Wolfe – aye

Recap of Previous Month

Ms. Weber provided a summary of news and developments relating to the Ethics Commission for the previous month.

Employment Exemption Requests

EE 2022-52

Michael A. Mance, Highway Engineer Senior, Assistant Director,
Department of Transportation, Division of Highways

EE 2022-53

French Donald Mackes, Jr., Acting Mainframe Support and Application Development Unit Leader, Department of Transportation, Division of Highways

EE 2022-54

Suman Thapa, Highway Engineer, Department of Transportation, Division of Highways

EE 2022-55

Samantha L. Chase, Insurance Program Manager, Director of Consumer and Claims Services Division, Offices of the Insurance Commissioner

EE 2022-56

Justin R. Ward, District Inspector, Office of Miners' Health Safety and Training

EE 2022-57

Joseph E. Raines, Underground Inspector, Office of Miners' Health Safety and Training

EE 2022-58

David E. Cramer, Staff Engineer, Department of Transportation, Division of Highways

EE 2022-59

Cindy Cramer, Director, Traffic Engineering Division, Department of Transportation, Division of Highways

EE 2022-60

Shawn D. Jack, Asphalt Section Supervisor, Department of Transportation, Division of Highways

Ms. Davis moved that Employment Exemptions 2022-52 through 2022-60 be ratified. Ms. Singleton seconded the motion, which passed as follows:

Davis – aye
Disibbio – aye
Harman – aye
Singleton – aye
Walker – aye
Wolfe – aye

Advisory Opinion 2022-18

Mr. Wolfe called upon Ms. Kirk to present Advisory Opinion 2022-18 to the Commission for consideration. Ms. Kirk presented the proposed Advisory Opinion and responded to questions from the Commission. After a brief discussion, Ms. Disibbio made a motion that the Advisory Opinion be approved as presented. Mr. Harman seconded the motion, which passed as follows:

Davis – aye
Disibbio – aye
Harman – aye
Singleton – aye
Walker – aye
Wolfe – aye

Advisory Opinion 2022-19

Mr. Wolfe called upon Mr. Roush to present Advisory Opinion 2022-19 to the Commission for consideration. Mr. Roush presented the proposed Advisory Opinion and responded to questions from the Commission. After a brief discussion, Ms. Davis made a motion that the Advisory Opinion be approved as presented. Mr. Harman seconded the motion, which passed as follows:

Davis – aye
Disibbio – aye
Harman – aye
Singleton – aye
Walker – aye
Wolfe – aye

School Board Advisory Opinion 2022-02

Mr. Wolfe called upon Ms. Kirk to present School Board Advisory Opinion 2022-02 to the Commission for consideration. Ms. Kirk presented the proposed School Board Advisory Opinion and responded to questions from the Commission. After a brief discussion, Ms. Singleton made a motion that the Advisory Opinion be approved as presented. Mr. Harman seconded the motion, which passed as follows:

Davis – aye
Disibbio – aye
Harman – aye
Singleton – aye
Walker – aye
Wolfe – aye

Approve P-card Monthly Report

The Commission reviewed the P-card monthly report for August 2022. A motion was made by Ms. Davis to approve the report as presented. Mr. Walker seconded the motion, which passed as follows:

Davis – aye
Disibbio – aye
Harman – aye
Singleton – aye
Walker – aye
Wolfe – aye

Resolution for Former Commissioner Monté Williams

Mr. Wolfe reviewed the following resolution in honor of Mr. Williams, who resigned from the Commission effective September 6, 2022.

WHEREAS, Monté Williams is recognized as being a member of the West Virginia Ethics Commission from 2010 through 2022.

WHEREAS, Mr. Williams faithfully and with honor, integrity, and great distinction served on the West Virginia Ethics Commission;

THEREFORE, BE IT RESOLVED, that the West Virginia Ethics Commission formally acknowledges and extends its profound appreciation to Mr. Williams for his years of dedicated service to the State of West Virginia and the West Virginia Ethics Commission.

AND BE IT RESOLVED FURTHER, that the original of this **RESOLUTION** be sent to Mr. Williams and that this **RESOLUTION** be recorded in the official minutes of the West Virginia Ethics Commission this 6th day of October 2022.

A motion was made by Mr. Harman that the Resolution be approved. Ms. Davis seconded the motion, which passed as follows:


Davis – aye
Disibbio – aye
Harman – aye
Singleton – aye
Walker – aye
Wolfe – aye

Adjournment

Ms. Davis made a motion to adjourn, and Mr. Harman seconded the motion. The motion passed unanimously as follows, and the meeting was adjourned.

Davis – aye
Disibbio – aye
Harman – aye
Singleton – aye
Walker – aye
Wolfe – aye

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's December 1, 2022, meeting.



Robert J. Wolfe, Chairperson
West Virginia Ethics Commission

ATTEST:



Teri Anderson, Lobbyist Registrar
Administrative Secretary