



Ethics Commission Meeting Agenda

210 Brooks Street, Suite 300
Charleston, WV 25301

March 7, 2013
10:00 a.m.

1. Approve Minutes of **February 7, 2013 Meeting (Chairperson Morton)**
2. Approve Minutes of **February 21, 2013 Special Meeting (Chairperson Morton)**
3. Next meeting date **April 4, 2013** or at a date and time to be determined by the Commission
4. Recap of Previous Month (**Ms. Kirk**)
5. Advisory Opinion Requests

AO 2013-04 (Mr. Hubbard)

A **County Commission** asks whether a full-time county employee may be paid for performing multiple jobs concurrently.

AO 2013-05 (Mr. Hubbard)

An elected **County Assessor** asks whether he may continue consulting for a photography firm in the evenings and on the weekends.

AO 2013-06 (Ms. Kirk)

The head of a **State Agency** asks whether: (1) Agency staff may meet with vendors to learn about their products and whether it matters if the vendors have existing contracts with the State agency or the counties it oversees; (2) He may encourage counties to utilize the services of a particular vendor; (3) The State Agency may provide money to vendors in order to support their existing relationships with counties. (4) The State Agency may send counties information about certain vendors who provide services that may assist the counties in providing services to employees or students. (5) It is ever appropriate for the head of the Agency to actively endorse a vendor.

AO 2013-07 (Ms. Kirk)

A **State Agency** asks whether a State Legislator may apply for a residential housing loan through a program it administers.

AO 2013-08 (Ms. Kirk)

An **Elected County Prosecutor** asks whether his spouse may be employed as a School Nurse in the county school system.

AO 2013-09 (Ms. Kirk)

A Prosecutor asks whether an **Assistant Prosecutor** may simultaneously serve as an elected County Commissioner in another County.

AO 2013-11 (Ms. Kirk)

A **State Legislator** asks whether he may sponsor a bill relating to an issue upon which he advised a client prior to his election to the Legislature when the bill uniquely affects his client.

6. Contract Exemption Request

CE 2013-01 (Ms. Kirk)

The **New River Community and Technical College** seeks an exemption to award a contract to William Loope, its Vice President for Institutional Advancement and Workforce Education, to administer a grant awarded by the United States Department of Labor.

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7. School Board Advisory Opinion Requests
NONE

8. Property Exemption Requests
NONE

9. Employment Exemption Request **(Ms. Kirk)**

EE 2013-03 Donald Walker, Public Service Commission

10. Miscellaneous Matters **(Ms. Kirk)**

(a) P-Card Monthly Report

10. Motion to Adjourn