

**Minutes of the August 18, 2017
Special Meeting of the West Virginia Ethics Commission**

The August 18, 2017, special meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Chairperson Robert J. Wolfe. Present in person were Chairperson Wolfe and Commissioner Betty S. Ireland. Participating by telephone were Commissioners Lynn Davis, Karen Disibbio, Robert Harman, Suzan Singleton, Larry Tweel, Terry Walker, and Monté Williams. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Andrew R. Herrick, Staff Attorney Derek A. Knopp, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Wolfe welcomed Commissioners Davis and Harman as members of the Ethics Commission.

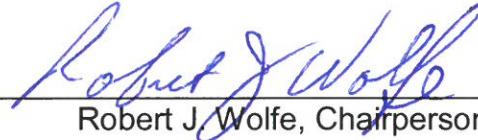
WHEREUPON, Chairperson Wolfe asked Mr. Knopp to present Contract Exemption 2017-04.

WHEREUPON, Mr. Knopp presented proposed Contract Exemption 2017-04 to the Commission for consideration. After discussion, a motion was made by Commissioner Singleton to accept the proposed Contract Exemption. Commissioner Ireland gave a second. Discussion ensued on this matter, and a motion was made by Commissioner Ireland to amend the proposed Contract Exemption. Commissioner Disibbio gave a second. The requester, Joshua L. Jarrell, Deputy Cabinet Secretary/General Counsel, Development Office, requested to speak to the Commission and did so. After further discussion, Chairperson Wolfe called for the question on the motion to amend the Contract Exemption. Commissioners Davis, Disibbio, Ireland, Singleton, Tweel, and Walker voted in favor of the amendment. Commissioners Harman and Williams and Chairperson Wolfe voted against the amendment. The motion carried. A motion was made by Commissioner Ireland to accept the proposed Contract Exemption with the amendment. Commissioner Disibbio gave a second, and the motion carried with none opposed.

WHEREUPON, Chairperson Wolfe stated there were no more items for discussion.

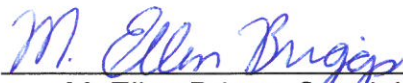
WHEREUPON, Commissioner Ireland made a motion to adjourn, and Commissioner Disibbio seconded. The motion passed, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's September 7, 2017, meeting.



Robert J. Wolfe, Chairperson
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
West Virginia Ethics Commission