



West Virginia Ethics Commission Meeting Agenda

210 Brooks Street, Third Floor Conference Room
Charleston, West Virginia 25301

**May 4, 2017
10:00 a.m.**

1. Approve **Minutes** of April 6, 2017, Meeting

2. Meeting Dates for 2017

June 1	July 13	August 3	
September 7	October 5	November 2	December 7

3. Recap of Previous Month (Ms. Stepto)

4. Respond to Employment Exemption Requests

EE 2017-11

Justin D. Butler, Senior Financial Institution Examiner, Division of
Financial Institutions, Department of Revenue

EE 2017-12

Phillip Williamson, Environmental Inspector, Department of Environmental
Protection

EE 2017-13

William Kyle Stollings, Director, Department of Highways, Maintenance
Division

EE 2017-14

Lisa A. McClung, Executive Assistant to the Cabinet Secretary,
Department of Environmental Protection

5. Respond to Advisory Opinion Requests

AO 2017-13 (Ms. Kirk)

An **Elected Mayor** asks whether his private technology company may be an exhibitor at a municipal association conference and whether he may, in his private capacity, be a speaker at the conference on data backup and related technology issues. He further seeks guidance on whether his public job title may be referenced in biographical material provided to attendees.

AO 2017-14 (Ms. Weber)

A **County Commissioner** asks whether he may vote on matters concerning county contractors who are also his private customers.

AO 2017-15 (Mr. Knopp)

A **County Board of Education Member** asks:

- (1) May the Board of Education contract with an event services business when a Board of Education Member's spouse is the sole owner of a real estate limited liability company that is the lessor to the event services business?
- (2) May the Board of Education contract with the event services business if the events are not located at the property rented from the spouse's real estate company?
- (3) May the individual county schools contract with the event services business?
- (4) May the individual county schools contract with the event services business if the events are not located at the property rented from the spouse's real estate company?
- (5) May the Board of Education contract with the event services business if the spouse's real estate company does not charge rent to the event services business or gives a credit against rent for the time used by the Board of Education or schools?

6. Miscellaneous

- (a) Review of P-card report
- (b) Approve Hearing Examiners
 - H. F. Salsbery
 - Jennifer Narog Taylor
- (c) Approve revised Commission Guidelines

7. Adjourn