



West Virginia Ethics Commission
Amended Meeting Agenda
210 Brooks Street, Third Floor Conference Room
Charleston, West Virginia 25301

March 2, 2017
10:00 a.m.

1. Approve **Minutes** of February 2, 2017, Meeting

2. Meeting Dates for 2017

April 6	May 4	June 1	July 6
August 3	September 7	October 5	November 2
December 7			

3. Recap of Previous Month (Ms. Stepto)

4. Approve or Reject Qualified Blind Trust of James C. Justice, II (Ms. Kirk)

5. Respond to Employment Exemption Requests

EE 2017-02

Edwin Clarkson, Technical Analyst, Public Service Commission,
Gas Pipeline Safety Commission

EE 2017-03

Eric B. Hudnall, Director of Right of Way Division, Department
of Transportation, Division of Highways

EE 2017-04

Patricia A. Hickman, Director of Division of Land Restoration,
Department of Environmental Protection

EE 2017-05

William A. Youse, Technical Analyst, Public Service Commission

EE 2017-06

James Rubenstein, Commissioner of Division of Corrections

EE 2017-07

Michael Folio, Director of the Legal Division, Department of Transportation, Division of Highways

EE 2017-08

Timothy J. Keller, Environmental Inspector, Department of Environmental Protection

EE 2017-09

Joseph E. Hager II, Environmental Resources Analyst, Division of Mining and Reclamation, Department of Environmental Protection

6. Respond to Advisory Opinion Requests

AO 2017-04 (Ms. Kirk)

A **Potential Candidate for County Commission** asks whether, if she becomes an elected County Commissioner, she may continue her employment as the director of a public library which receives some funding from the County Commission.

AO 2017-05 (Ms. Weber)

A **Manager of a Legislative Office** asks whether he would violate the Ethics Act by joining a purchasing cooperative at the request of a vendor following the execution of a lease for office equipment that would result in a sales commission after the fact to the vendor's sales representative and a potential future benefit to the Requester's office.

AO 2017-06 (Mr. Knopp)

A **Manager of a Legislative Office** asks whether various employees are required to file Financial Disclosure Statements.

AO 2017-07 (Ms. Johnstone)

A **Manager of a Legislative Office** asks whether his office's employees are permitted to purchase a temporary license for their personal use of Microsoft Office through Microsoft's Home Use Program.

7. Respond to Contract Exemption Request

CE 2017-01 (Mr. Knopp)

The **Clay County Commission** requests an exemption to continue to use wrecker services provided by a business owned by a recently elected county commissioner.

8. Miscellaneous (Ms. Stepto)

- (a) Review of P-card report
- (b) Approve or reject, make findings and vote on lobbyist audit reports

9. Adjourn