

**Minutes of the November 1, 2018  
Meeting of the West Virginia Ethics Commission**

The November 1, 2018, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Chairperson Robert J. Wolfe. Also present in person was Commissioner Lynn Davis. Participating by telephone were Commissioners Karen Disibbio, Robert Harman, Betty S. Ireland, Lawrence Tweel, Terry Walker, and Monté Williams. Commissioner Suzan Singleton was absent. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Andrew R. Herrick, Staff Attorney Derek A. Knopp, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Wolfe asked for approval of the October 4, 2018, Commission meeting minutes.

WHEREUPON, Commissioner Davis made a motion to approve the minutes of October 4, 2018. Commissioner Harman gave a second, and the motion passed.

WHEREUPON, Ms. Stepto gave a recap of the previous month.

WHEREUPON, Chairperson Wolfe called upon Ms. Stepto to present the Employment Exemption requests.

WHEREUPON, Ms. Stepto presented Employment Exemption 2018-52 requested by Eric B. Hudnall, Director, Right of Way Division, Department of Transportation, Division of Highways; Employment Exemption 2018-55 requested by Denzil R. Miller, Transportation Engineering Technician, Department of Transportation, Division of Highways; Employment Exemption 2018-56 requested by Gary Wayne Graley, Highway Engineer, Department of Transportation, Division of Highways, and Employment Exemption 2018-57 requested by Christopher J. Francis, Highway Engineer Associate, Department of Transportation, Division of Highways. Commissioner Davis made a motion that Employment Exemptions 2018-52, 2018-55, 2018-56, and 2018-57 be ratified. Commissioner Ireland gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Mr. Knopp to present proposed Advisory Opinion 2018-10 for consideration.

WHEREUPON, Mr. Knopp presented proposed Advisory Opinion 2018-10. After discussion, a motion was made by Commissioner Davis to accept proposed Advisory Opinion 2018-10 as presented. Commissioner Harman gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Mr. Herrick to present proposed Contract Exemption 2018-07 for consideration.

WHEREUPON, Mr. Herrick presented proposed Contract Exemption 2018-07. After discussion, a motion was made by Commissioner Davis to accept proposed Contract Exemption 2018-07 as presented. Commissioner Harman gave a second, and the motion carried.

WHEREUPON, the Commission reviewed purchases on the P-Card monthly report for September. Commissioner Ireland moved, and Commissioner Davis seconded, that the report be accepted. The motion carried.

WHEREUPON, Chairperson Wolfe stated there were no more items for discussion.

WHEREUPON, Commissioner Davis made a motion to adjourn, and Commissioner Walker seconded. The motion passed, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's January 3, 2019, meeting.



Robert J. Wolfe, Chairperson  
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant  
to the Executive Director  
West Virginia Ethics Commission