



## **West Virginia Ethics Commission Meeting Agenda**

210 Brooks Street, Third Floor Conference Room  
Charleston, West Virginia 25301

**March 1, 2018  
10:00 a.m.**

1. Approve **Minutes** of February 1, 2018, Meeting

2. Meeting Dates for 2018

April 5  
May 3  
June 7  
July 5  
August 2  
September 6  
October 4  
November 1  
December 6

3. Recap of Previous Month (Ms. Stepto)

4. Respond to Employment Exemption Requests

**EE 2018-02**

Justin Parr, Financial Analyst, Offices of the Insurance Commissioner

**EE 2018-03**

Rita E. Richard, Chief Investigator, Medicaid Fraud Control Unit, Office of Inspector General, Department of Health and Human Resources

**EE 2018-04**

Trina Crowder, Director, Medicaid Fraud Control Unit, Office of Inspector General, Department of Health and Human Resources

## 5. Respond to Advisory Opinion Requests

### **AO 2018-02** (Ms. Kirk)

A **County Commission** asks whether it may use public funds to buy lunches for county elected officials and their staffs for an annual working lunch meeting.

### **AO 2018-03** (Mr. Knopp)

A **State Agency Manager** asks when it is reasonable for a public employee to book and seek reimbursement for overnight lodging while on official business.

### **AO 2018-04** (Ms. Kirk)

A **State Agency Manager** asks what is a reasonable cost for meals for which public officials or public employees may seek reimbursement when the meals are consumed incident to the course of their public job duties. The Requester further asks whether it is appropriate to allow reimbursement for more expensive meals for senior staff and elected officials than those provided to other staff at the same lunch or dinner meeting.

### **AO 2018-05** (Ms. Weber)

A **Potential Candidate for a County Board of Education** asks whether, if elected, she may continue her employment as an Outreach Instructor with the Cooperative Extension Service of West Virginia University, which receives some funding from the Board of Education.

### **AO 2018-06** (Ms. Weber)

A **City Fire Chief** asks whether a deputy fire marshal may continue his employment in the fire marshal's division of the Fire Department and operate a private club that is subject to the City's fire code.

## 6. Miscellaneous

- (a) Approval of P-card report
- (b) Report of the Open Governmental Meetings Committee (Mr. Tweel)
- (c) Vote to approve proposed changes to Procedural Rules, Title 158, Series 17 (governing hearings) and Series 19 (governing Ethics Commission procedures)

## 7. Adjourn