

**Minutes of the August 1, 2019
Meeting of the West Virginia Ethics Commission**

The August 1, 2019, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Chairperson Robert J. Wolfe. Also present in person were Commissioners Lindsey Ashley and Karen Disibbio. Participating by telephone were Commissioners Lynn Davis, Robert Harman, Suzan Singleton, and Lawrence Tweel. Commissioners Terry Walker and Monté Williams were absent. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Theresa M. Kirk, Staff Attorney Derek A. Knopp, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Wolfe asked for approval of the May 2, 2019, Commission meeting minutes.

WHEREUPON, Commissioner Singleton made a motion to approve the minutes of May 2, 2019. Commissioner Davis gave a second, and the motion passed.

WHEREUPON, Ms. Stepto gave a recap of the previous month.

WHEREUPON, Chairperson Wolfe called upon Ms. Stepto to present the Employment Exemption requests.

WHEREUPON, Ms. Stepto presented Employment Exemption 2019-38 requested by Melissa S. Prince, Contract Development Manager, Department of Transportation, Division of Highways; Employment Exemption 2019-39 requested by Manoochehr K. Saidi, District One Traffic Engineer, Department of Transportation, Division of Highways; Employment Exemption 2019-40 requested by Derek Weichlein, Highway Engineer Associate, Department of Transportation, Division of Highways; Employment Exemption 2019-41 requested by David S. Cox, Transportation Engineering Technician, Department of Transportation, Division of Highways; Employment Exemption 2019-42 requested by Joshua A. Stewart, Transportation Engineering Technician-Trainee, Department of Transportation, Division of Highways; Employment Exemption 2019-43 requested by Patrick D. Gill, Survey Coordinator, Department of Transportation, Division of Highways; Employment Exemption 2019-44 requested by James Christopher Collins, Assistant District Engineer-Construction, Department of Transportation, Division of Highways; Employment Exemption 2019-45 requested by Michael Pumphrey, District 4 Design Engineer, Department of Transportation, Division of Highways; Employment Exemption 2019-46 requested by William A. Vance, District Inspector, Office of Miners' Health, Safety and Training, and Employment Exemption 2019-47 requested by John E. Crane, State Asphalt Materials Engineer (Highway Engineer), Department of Transportation, Division of Highways.

Commissioner Harman made a motion that Employment Exemptions 2019-38, 2019-39, 2019-40, 2019-41, 2019-42, 2019-43, 2019-44, 2019-45, 2019-46, and 2019-47 be ratified. Commissioner Ashley gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Mr. Knopp to present proposed Advisory Opinion 2019-15 for consideration.

WHEREUPON, Mr. Knopp presented proposed Advisory Opinion 2019-15. After discussion, a motion was made by Commissioner Singleton to accept proposed Advisory Opinion 2019-15 as presented. Commissioner Davis gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Ms. Weber to present proposed Advisory Opinion 2019-16 for consideration.

WHEREUPON, Ms. Weber presented proposed Advisory Opinion 2019-16. After discussion, a motion was made by Commissioner Singleton to accept proposed Advisory Opinion 2019-16 as presented. Commissioner Ashley gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Ms. Kirk to present proposed Advisory Opinion 2019-17 for consideration.

WHEREUPON, Ms. Kirk presented proposed Advisory Opinion 2019-17. After discussion, a motion was made by Commissioner Singleton to accept the proposed Advisory Opinion 2019-17 as presented. Commissioner Disibbio gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Ms. Kirk to present proposed Contract Exemption 2019-03 for consideration.

WHEREUPON, Ms. Kirk presented proposed Contract Exemption 2019-03. After discussion, a motion was made by Commissioner Tweel to accept proposed Contract Exemption 2019-03. Commissioner Disibbio gave a second, and the motion carried.

WHEREUPON, the Commission reviewed purchases on the P-Card monthly reports for April, May, and June. Commissioner Harman moved, and Commissioner Ashley seconded, that the reports be accepted. The motion carried.

WHEREUPON, Chairperson Wolfe stated there were no more items for discussion.

WHEREUPON, Commissioner Disibbio made a motion to adjourn, and Commissioner Ashley seconded. The motion passed, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's September 5, 2019, meeting.



Lawrence J. Tweel, Acting Chairperson
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
West Virginia Ethics Commission