

**Minutes of the October 3, 2019  
Meeting of the West Virginia Ethics Commission's  
Committee on Standards of Conduct for Administrative Law Judges**

The October 3, 2019, meeting of the Committee on Standards of Conduct for Administrative Law Judges was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 9:15 a.m. by Chairperson Suzan Singleton. Participating by telephone were Committee Member Monté Williams and Alternate Committee Member Lindsey Ashley. Committee Member Robert Harman was absent. Alternate Committee Member Karen Disibbio was present but did not participate in the voting. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Andrew R. Herrick, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Singleton asked for approval of the August 2, 2012, Committee meeting minutes.

WHEREUPON, Alternate Committee Member Ashley made a motion to approve the minutes of August 2, 2012. Committee Member Williams gave a second, and the motion passed.

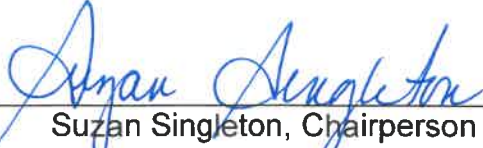
WHEREUPON, Chairperson Singleton called upon Mr. Herrick to present Administrative Law Judge Advisory Opinion 2019-01 to the Committee for consideration.

WHEREUPON, Mr. Herrick presented proposed Administrative Law Judge Advisory Opinion 2019-01. After discussion, a motion was made by Alternate Committee Member Ashley to accept proposed Advisory Opinion 2019-01 as presented. Committee Member Williams gave a second, and the motion carried.

WHEREUPON, Chairperson Singleton stated there were no more items for discussion.

WHEREUPON, Committee Member Williams made a motion to adjourn, and Alternate Committee Member Ashley seconded. The motion passed, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Committee on Standards of Conduct for Administrative Law Judges were approved at the Committee's November 7, 2019, meeting.

  
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Suzan Singleton, Chairperson  
Committee on Standards of Conduct for  
Administrative Law Judges

ATTEST:

  
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M. Ellen Briggs, Special Assistant  
to the Executive Director  
West Virginia Ethics Commission