



## West Virginia Ethics Commission Meeting Agenda

Meeting to be held telephonically due to Coronavirus  
Call-in number: (517) 308-6068  
Participant number: 52019837#

**March 4, 2021  
10:00 a.m.**

1. Approve **Minutes** of January 7, 2021, meeting
2. Meeting dates for 2021
  - April 1
  - May 6
  - June 3
  - July 1
  - August 5
  - September 2
  - October 7
  - November 4
  - December 2
3. Recap of previous month (Ms. Weber)
4. Respond to Employment Exemption requests (Ms. Weber)

**EE 2021-02**

Edwin Clarkson, Technical Analyst, Public Service Commission of West Virginia

**EE 2021-03**

Garrett M. Jacobs, Commissioner, Bureau for Child Support Enforcement, Department of Health and Human Resources

**EE 2021-05**

Timothy J. Keller, Environmental Inspector, Department of Environmental Protection

**EE 2021-06**

Chad E. Robinson, Assistant Director, Operations Division, Department of Transportation, Division of Highways

5. Respond to Advisory Opinion requests

**AO 2021-02** (Ms. Weber)

A **Mayor** asks whether he may appear in a video promoting and soliciting donations for a local nonprofit drug and alcohol recovery center.

**AO 2021-03** (Ms. Kirk)

A **Lobbyist** asks whether the \$25 gift limit applies to charitable contributions made to a nonprofit to recognize a legislator and whether the contribution is a reportable lobbyist expenditure.

**AO 2021-04** (Ms. Kirk)

A **Prosecutor** asks whether she may hire her boyfriend to serve as an Assistant Prosecutor if they do not live together or have a financial relationship.

6. Miscellaneous

(a) Review and approve P-card monthly reports (Ms. Weber)

(b) Legislative Rule, Title 158, Series 6, Use of Office for Private Gain, Including Nepotism: Vote on making proposed amendments to the rule and authorizing staff to file the proposed amended rule for public comment (Ms. Kirk)

7. Adjournment