

West Virginia Ethics Commission

Meeting Minutes October 2, 2025

The October 2, 2025, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Acting Chairperson Walker. Commissioners and the public were invited to attend in person, via video link, and via telephone.

Present

JR Carter, Commission member (by telephone)
Josh Cottle, Commission member (virtual)
Lynn Davis, Commission member (by telephone)
Karen Disibbio, Commission member (by telephone)
Jordan K. Herrick, Commission member (by telephone)
Kayla Kessinger, Commission member (virtual)
Suzan Singleton, Commission member (virtual)
Terry Walker, Acting Chairperson (in person)
Kimberly B. Weber, Executive Director
John E. Roush, General Counsel
John N. Ellem, Deputy General Counsel
Rachel Carpenter, Executive Assistant

Absent

Robert J. Wolfe, Chairperson

Call to Order

Mr. Walker called the meeting to order, noting a change being made to the agenda order. The first item on the agenda would now be Mr. Ellem's presentation of Advisory Opinion 2025-08.

Advisory Opinion

Mr. Walker called upon Mr. Ellem to present [Advisory Opinion 2025-08](#) to the Commission for consideration. Mr. Ellem presented the proposed Advisory Opinion. Ms. Singleton made a motion that the Advisory Opinion be approved as presented. Ms. Davis seconded the motion, and the motion carried as follows:

Carter – aye
Cottle - aye
Davis – aye
Disibbio – aye

Herrick - aye
Kessinger - aye
Singleton – aye
Walker - aye

Approval of Minutes

Ms. Singleton made a motion to approve the minutes of the Commission's September 4, 2025, meeting. Mr. Carter seconded the motion, and the motion carried as follows:

Carter – aye
Cottle - aye
Davis – aye
Disibbio – aye
Herrick - aye
Kessinger - aye
Singleton – aye
Walker - abstain

Recap of Previous Month

Ms. Weber provided a summary of news and developments relating to the Ethics Commission during the previous month.

Employment Exemption Requests

Ms. Weber asked the Commission to ratify the following temporary employment exemptions that she had granted since the last Commission meeting.

EE 2025-39

Sondra Mullins, Transportation Assistant Division Director, Department of Transportation, Division of Highways

EE 2025-40

Michael Pigman, Transportation Environmental Resources Manager, Department of Transportation, Division of Highways

EE 2025-41

Patrick Mirandy, Chief of Staff, West Virginia Division of Corrections and Rehabilitation

EE 2025-42

Daniel Brayack, Assistant Director, Policy and Certification, Department of Transportation, Division of Highways

Ms. Singleton moved that Employment Exemptions 2025-39 through 2025-42 be ratified. Mr. Carter seconded the motion, and the motion carried as follows:

Carter - aye
Cottle - aye
Davis – aye
Disibbio – aye
Herrick – aye
Kessinger - aye
Singleton – aye
Walker - aye

Advisory Opinions

Mr. Walker called upon Mr. Roush to present [Advisory Opinion 2025-09](#) to the Commission for consideration. Mr. Roush presented the proposed Advisory Opinion. Ms. Singleton made a motion that the Advisory Opinion be approved as presented. Mr. Carter seconded the motion, and the motion carried as follows:

Carter - aye
Cottle - aye
Davis – aye
Disibbio – aye
Herrick – aye
Kessinger- aye
Singleton – aye
Walker - aye

Mr. Walker called upon Ms. Weber to present [Advisory Opinion 2025-10](#) to the Commission for consideration. Ms. Weber presented the proposed Advisory Opinion. Ms. Singleton made a motion that the Advisory Opinion be approved as presented. Mr. Carter seconded the motion, and the motion carried as follows:

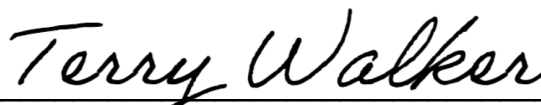
Carter - aye
Cottle - aye
Davis – aye
Disibbio – aye
Herrick – aye
Kessinger- aye
Singleton – aye
Walker - aye

Adjournment

Mr. Walker asked for a motion to adjourn the meeting. Ms. Singleton made a motion to adjourn, and Mr. Carter seconded the motion. The motion carried as follows, and the meeting was adjourned.

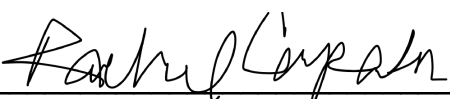
Carter – aye
Cottle - aye
Davis – aye
Disibbio – aye
Herrick - aye
Kessinger - aye
Singleton – aye
Walker - aye

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's October 2, 2025, meeting.



Terry Walker, Acting Chairperson
West Virginia Ethics Commission

ATTEST:



Rachel Y. Carpenter, Executive Assistant
West Virginia Ethics Commission