

West Virginia Ethics Commission Personnel Committee

Meeting Minutes March 7, 2024

A regular meeting of the West Virginia Ethics Commission's Personnel Committee was called to order on March 7, 2024, in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 9:00 a.m., by Committee Chairperson Terry L. Walker.

Present

Terry L. Walker, Committee chairperson
Lynn Davis, Committee member (via phone)
Karen Disibbio, Committee member
Robert J. Wolfe, Ex-Officio member
Kimberly B. Weber, Executive Director
Theresa M. Kirk, General Counsel
M. Ellen Briggs, Executive Assistant

Approval of Minutes

Ms. Davis made a motion to approve the minutes of the Committee's March 2, 2023, meeting. Ms. Disibbio seconded the motion, which passed unanimously.

Employee Evaluations, Goals, and Accomplishments

Ms. Davis made the following motion: "I move that the Personnel Committee go into Executive Session pursuant to W. Va. Code § 6-9A-4(b)(2)(A), relating to matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee." Ms. Disibbio seconded the motion, which passed unanimously.

Ms. Briggs left the meeting room after she presented the evaluation she prepared, and Ms. Kirk entered the meeting room. Ms. Kirk left the meeting room once she presented the evaluations she prepared.

After the executive session ended, the public session resumed. Ms. Briggs returned to the meeting room.

Public Session

Ms. Davis moved that the Personnel Committee accept the annual personnel evaluations of Commission staff and the Commission's 2024 goals and 2023 accomplishments as

presented and that the Committee requests that the full Ethics Commission approve the evaluations, goals, and accomplishments. Ms. Disibbio seconded, and the motion passed unanimously.

Adjournment

Ms. Davis made a motion to adjourn, and Ms. Disibbio seconded the motion, which passed unanimously. The meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission Personnel Committee were approved at the June 5, 2025, meeting.



Terry L. Walker, Chairperson
Personnel Committee

ATTEST:



Rachel Y. Carpenter, Executive Assistant
West Virginia Ethics Commission