

**West Virginia Ethics Commission  
Open Governmental Meetings Committee**

**Meeting Minutes  
November 7, 2019**

The November 7, 2019, meeting of the Open Governmental Meetings Committee was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 9:30 a.m. by Chairperson Lawrence J. Tweel.

**Present**

Lawrence J. Tweel, Committee chairperson  
Suzan Singleton, Committee member  
Monté Williams, Committee member (by telephone)  
Rebecca L. Stepto, Executive Director  
Kimberly B. Weber, General Counsel  
Theresa M. Kirk, Staff Attorney  
Teri Anderson, Administrative Secretary

**Approval of Minutes**

Ms. Singleton made a motion to approve the minutes of the Committee's September 5, 2019, meeting. Mr. Williams seconded the motion, which passed unanimously.

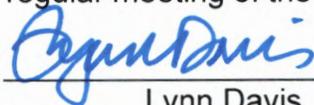
**Open Meetings Advisory Opinion 2019-04**

Mr. Tweel called upon Ms. Kirk to present Open Governmental Meetings Advisory Opinion 2019-04. Ms. Kirk presented the proposed Advisory Opinion. Ms. Singleton moved to accept the Opinion, and Mr. Williams seconded the motion. The motion carried with Mr. Williams dissenting.

**Adjournment**

Ms. Singleton made a motion to adjourn, and Mr. Williams seconded the motion. The motion passed unanimously, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Open Governmental Meetings Committee were approved at a regular meeting of the Committee on November 4, 2021.



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Lynn Davis, Chairperson  
Open Governmental Meetings Committee  
West Virginia Ethics Commission

ATTEST:



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Teri Anderson, Administrative Secretary  
West Virginia Ethics Commission