



## West Virginia Ethics Commission Meeting Agenda

In Person:  
210 Brooks Street  
Third Floor Conference Room  
Charleston, West Virginia

By Telephone:  
(650) 667-3034  
PIN: 428 812 094#

**February 2, 2023**  
**10:00 a.m.**

1. Approve **Minutes** of December 1, 2022, meeting
2. Meeting dates for 2023

March 2  
April 6  
May 4  
June 1  
July 6  
August 3  
September 7  
October 5  
November 2  
December 7

3. Recap of previous month (Ms. Weber)
4. Respond to Employment Exemption requests (Ms. Weber)

### **EE 2022-65**

Elizabeth A. Tucker, Transportation Engineer, Department of Transportation,  
Division of Highways

**EE 2022-66**

James T. Collins, Assistant Chief Engineer of Construction and Materials, Department of Transportation, Division of Highways

**EE 2022-67**

W. Michael Sheets, Purchasing Director, Department of Administration, Purchasing Division

**EE 2023-01**

Jeremiah K. Knavenshue, Transportation Highway Engineer, Department of Transportation, Division of Highways

**EE 2023-02**

Darrin A. Holmes, Highway Engineer Associate, Department of Transportation, Division of Highways

**EE 2023-03**

Christopher M. Miller, Highway Realty Manager, Department of Transportation, Division of Highways

**EE 2023-04**

Jack W. Wroten, Highway Realty Manager II, Department of Transportation, Division of Highways

**EE 2023-05**

Lauren E. Owens, Transportation Engineer Trainee I, Department of Transportation, Division of Highways

**EE 2023-06**

Adam C. Crites, Transportation Engineer Technician-Senior, Department of Transportation, Division of Highways

5. Respond to Advisory Opinion request

**AO 2023-01** (Mr. Herrick)

A **Sheriff** asks whether he may be privately employed as a security officer during his off-duty hours in the same county in which he is Sheriff.

6. Respond to Contract Exemption request

**CE 2023-01** (Ms. Weber)

The **Preston County Economic Development Authority** seeks a Contract Exemption to buy signs for its new office from Affordable Signs Unlimited LLC, a business owned by the spouse of Chris Stone, an Economic Development Authority board member.

## 7. Miscellaneous

- (a) Review and approve P-card monthly reports (Ms. Weber)
- (b) Approve or reject, make findings, and vote on lobbyist audit reports (Ms. Weber)
- (c) Determine number of Lobbyist Compliance Audits the Commission will conduct in 2023 (Ms. Weber)

## 8. Adjournment