



## West Virginia Ethics Commission Meeting Agenda

In Person:  
210 Brooks Street  
Third Floor Conference Room  
Charleston, West Virginia

By Telephone:  
(585) 491-9507  
PIN: 834 901 961#

**October 6, 2022**  
**10:00 a.m.**

1. Approve **Minutes** of September 1, 2022, meeting

2. Meeting dates for 2022

November 3  
December 1

3. Proposed meeting dates for 2023

January 5  
February 2  
March 2  
April 6  
May 4  
June 1  
July 6  
August 3  
September 7  
October 5  
November 2  
December 7

4. Recap of previous month (Ms. Weber)

5. Respond to Employment Exemption requests (Ms. Weber)

**EE 2022-52**

Michael A. Mance, Highway Engineer Senior, Assistant Director, Department of Transportation, Division of Highways

**EE 2022-53**

French Donald Mackes, Jr., Acting Mainframe Support and Application Development Unit Leader, Department of Transportation, Division of Highways

**EE 2022-54**

Suman Thapa, Highway Engineer, Department of Transportation, Division of Highways

**EE 2022-55**

Samantha L. Chase, Insurance Program Manager, Director of Consumer and Claims Services Division, Offices of the Insurance Commissioner

**EE 2022-56**

Justin R. Ward, District Inspector, Office of Miners' Health Safety and Training

**EE 2022-57**

Joseph E. Raines, Underground Inspector, Office of Miners' Health Safety and Training

**EE 2022-58**

David E. Cramer, Staff Engineer, Department of Transportation, Division of Highways

**EE 2022-59**

Cindy Cramer, Director, Traffic Engineering Division, Department of Transportation, Division of Highways

**EE 2022-60**

Shawn D. Jack, Asphalt Section Supervisor, Department of Transportation, Division of Highways

6. Respond to Advisory Opinion requests

**AO 2022-18** (Ms. Kirk)

A **County Board of Education (BOE)** asks whether the BOE may appoint one of its members to the County Public Library Board and whether the BOE Member may vote on financial matters affecting the County Public Library if she serves on that board.

**AO 2022-19** (Mr. Roush)

A **State Board Member** who has an ownership interest in for-profit educational institutions asks whether he may vote to approve and license programs at other educational institutions when his educational institutions offer the same degree program.

7. Respond to School Board Advisory Opinion request

**SBAO 2022-02** (Ms. Kirk)

A **County Board of Education Member** asks whether she may serve on a County Public Library Board per W. Va. Code § 18-5-1a(a)(3)(A).

8. Miscellaneous

- (a) Committee appointments (Mr. Wolfe)
- (b) Review and approve P-card monthly report (Ms. Weber)
- (c) Review and approve Resolution for former Commissioner Monté Williams (Mr. Wolfe)

9. Adjournment