

West Virginia Ethics Commission

Meeting Minutes March 4, 2021

The March 4, 2021, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Chairperson Robert J. Wolfe. Most Commissioners attended via telephone due to the Coronavirus pandemic. The public was invited to attend via telephone due to the pandemic.

Present

Robert J. Wolfe, Commission chairperson
Lindsey Ashley, Commission member (by telephone)
Lynn Davis, Commission member (by telephone)
Robert Harman, Commission member (by telephone)
Suzan Singleton, Commission member (by telephone)
Terry Walker, Commission member (by telephone)
Monté Williams, Commission member (by telephone)
Kimberly B. Weber, Executive Director
Theresa M. Kirk, General Counsel
Andrew R. Herrick, Staff Attorney (by telephone)
M. Ellen Briggs, Executive Assistant

Absent

Karen Disibbio, Commission member

Approve Minutes

Mr. Harman made a motion to approve the minutes of the Commission's January 7, 2021, meeting. Ms. Singleton seconded the motion, which passed as follows:

Ashley – aye
Davis – aye
Harman – aye
Singleton – aye
Walker – aye
Williams – aye
Wolfe – aye

Recap of Previous Month

Ms. Weber provided a summary of news and developments relating to the Ethics Commission during the previous month.

Employment Exemption Requests

EE 2021-02

Edwin Clarkson, Technical Analyst, Public Service Commission of West Virginia

EE 2021-03

Garrett M. Jacobs, Commissioner, Bureau for Child Support Enforcement, Department of Health and Human Resources

EE 2021-05

Timothy J. Keller, Environmental Inspector, Department of Environmental Protection

EE 2021-06

Chad E. Robinson, Assistant Director, Operations Division, Department of Transportation, Division of Highways

Ms. Singleton moved that Employment Exemptions 2021-02, 2021-03, 2021-05, and 2021-06 be ratified. Mr. Williams seconded the motion, which passed as follows:

- Ashley – aye
- Davis – aye
- Harman – aye
- Singleton – aye
- Walker – aye
- Williams – aye
- Wolfe – aye

Advisory Opinion 2021-02

Mr. Wolfe called upon Ms. Weber to present Advisory Opinion 2021-02 to the Commission for consideration. Ms. Weber presented the proposed Advisory Opinion. Ms. Singleton made a motion that the Advisory Opinion be approved as presented. Ms. Davis seconded the motion, which passed as follows:

- Ashley – aye
- Davis – aye
- Harman – aye
- Singleton – aye

Walker – aye
Williams – aye
Wolfe – aye

Advisory Opinion 2021-03

Mr. Wolfe called upon Ms. Kirk to present Advisory Opinion 2021-03 to the Commission for consideration. Ms. Kirk presented the proposed Advisory Opinion. Ms. Singleton made a motion that the Advisory Opinion be approved as presented. Mr. Walker seconded the motion, which passed as follows:

Ashley – aye
Davis – aye
Harman – aye
Singleton – aye
Walker – aye
Williams – aye
Wolfe – aye

Advisory Opinion 2021-04

Mr. Wolfe called upon Ms. Kirk to present Advisory Opinion 2021-04 to the Commission for consideration. Ms. Kirk presented the proposed Advisory Opinion. Mr. Harman made a motion that the Advisory Opinion be approved as presented. Mr. Walker seconded the motion, which passed as follows:

Ashley – aye
Davis – aye
Harman – aye
Singleton – aye
Walker – aye
Williams – aye
Wolfe – aye

Approve P-card Monthly Reports

The Commission reviewed purchases on the P-card monthly reports for December 2020 and January 2021. Ms. Singleton moved that the reports be approved as presented. Mr. Harman seconded the motion, which passed as follows:

Ashley – aye
Davis – aye
Harman – aye
Singleton – aye
Walker – aye
Williams – aye
Wolfe – aye

Legislative Rule, Title 158, Series 6, Use of Office for Private Gain, Including Nepotism

Mr. Wolfe called upon Ms. Kirk to give a report on the proposed amendments to Legislative Rule, Title 158, Series 6, Use of Office for Private Gain, Including Nepotism. Ms. Kirk presented the proposed amendments. Ms. Davis made a motion that the proposed amendments be approved and that the Commission authorize staff to file the proposed amended rule for public comment. Mr. Walker seconded the motion, which passed as follows:

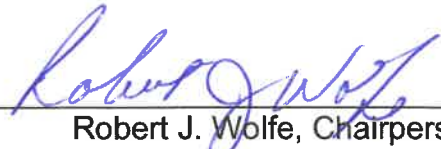
- Ashley – aye
- Davis – aye
- Harman – aye
- Singleton – aye
- Walker – aye
- Williams – aye
- Wolfe – aye

Adjournment

Mr. Harman made a motion to adjourn, and Ms. Singleton seconded the motion. The motion passed as follows, and the meeting was adjourned.

- Ashley – aye
- Davis – aye
- Harman – aye
- Singleton – aye
- Walker – aye
- Williams – aye
- Wolfe – aye

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission’s April 1, 2021, meeting.



Robert J. Wolfe, Chairperson
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Executive Assistant
West Virginia Ethics Commission