

**West Virginia Ethics Commission
Open Governmental Meetings Committee**

**Meeting Minutes
November 4, 2021**

The November 4, 2021, meeting of the Open Governmental Meetings Committee was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 9:15 a.m. by Chairperson Lynn Davis.

Present

Lynn Davis, Committee chairperson
Robert Harman, Committee member (alternate)
Suzan Singleton, Committee member
Kimberly B. Weber, Executive Director
Theresa M. Kirk, General Counsel
Andrew R. Herrick, Staff Attorney
M. Ellen Briggs, Executive Assistant

Absent

Monté Williams, Committee member

Approval of Minutes

Ms. Singleton made a motion to approve the minutes of the Committee's November 7, 2019, meeting. Mr. Harman seconded the motion, which carried as follows:

Davis – aye
Harman – aye
Singleton – aye

Open Meetings Advisory Opinion 2021-01

Ms. Davis called upon Mr. Herrick to present Open Governmental Meetings Advisory Opinion 2021-01. Mr. Herrick presented the proposed Advisory Opinion, and an amendment to the Advisory Opinion was suggested by the Committee. Ms. Singleton made a motion that the Advisory Opinion be approved with the amendment. Mr. Harman seconded the motion, which carried as follows:

Davis – aye
Harman – aye
Singleton – aye

Adjournment

Ms. Singleton made a motion to adjourn, and Mr. Harman seconded the motion. The motion carried as follows, and the meeting was adjourned.

Davis – aye
Harman – aye
Singleton – aye

The foregoing minutes of the West Virginia Ethics Commission’s Open Governmental Meetings Committee were approved at a regular meeting of the Committee on March 3, 2022.



Lynn Davis, Chairperson
Open Governmental Meetings Committee
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Executive Assistant
West Virginia Ethics Commission