



## West Virginia Ethics Commission Meeting Agenda

Meeting to be held telephonically due to Coronavirus  
Call-in number: (517) 308-6068  
Participant number: 52019837#

**June 4, 2020**  
**10:00 a.m.**

1. Approve **Minutes** of May 7, 2020, meeting

2. Meeting dates for 2020

July 2  
August 6  
September 3  
October 1  
November 5  
December 3

3. Recap of previous month (Ms. Stepto)

4. Respond to Contract Exemption request

**CE 2020-04** (Mr. Knopp)

The **Town of Reedsville** seeks an exemption to contract with a company owned by its Mayor to perform tree trimming services.

5. Miscellaneous

- (a) Review and approve Commission "Records Retention and Disposal Schedule" (Ms. Stepto)
- (b) Review and approve Commission Guideline entitled "How to Seek a Contract Exemption" (Ms. Weber)
- (c) Review and approve Commission Guideline entitled "Gift Guidelines" (Ms. Kirk)
- (d) Review and approve Commission Guideline entitled "Prohibited Interest in a Public Contract" (Ms. Weber)
- (e) Review and approve Commission Guideline entitled "Public Officials' Use of Their Name or Likeness" (Mr. Knopp)
- (f) Review and approve Commission Guideline entitled "The Difference between Employment Exemptions and 'Revolving Door' Prohibitions" (Mr. Herrick)

6. Adjournment