

# West Virginia Ethics Commission

## Meeting Minutes November 7, 2019

The November 7, 2019, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Acting Chairperson Lawrence J. Tweel.

### Present

Lawrence J. Tweel, Commission acting chairperson  
Suzan Singleton, Commission member  
Terry Walker, Commission member  
Monté Williams, Commission member (by telephone)  
Karen Disibbio, Commission member (by telephone)  
Robert Harman, Commission member (by telephone)  
Rebecca L. Stepto, Executive Director  
Kimberly B. Weber, General Counsel  
Derek Knopp, Staff Attorney  
Theresa M. Kirk, Staff Attorney  
Andrew R. Herrick, Staff Attorney  
Teri Anderson, Administrative Secretary

### Absent

Robert J. Wolfe, Commission chairperson  
Lynn Davis, Commission member  
Lindsay C. Ashley, Commission member

### Approval of minutes

Ms. Singleton made a motion to approve the minutes of the Commission's October 3, 2019, meeting. Mr. Walker seconded the motion, which passed unanimously.

### Recap of previous month

Ms. Stepto provided a summary of news and developments relating to the Ethics Commission during the previous month.

### Employment Exemptions

EE 2019-51: Mary L. Hamrick, Highway Engineer Trainee, Division of Highways, Department of Transportation

EE 2019-52: Joseph Juszczak, District 6 Acting District Engineer, Division of Highways, Department of Transportation

EE 2019-53: Ryan Sengewalt, Highway Engineer Associate, Division of Highways, Department of Transportation

EE 2019-54: David McGee, Project Supervisor, Division of Highways, Department of Transportation

Ms. Singleton moved that Employment Exemptions 2019-51, 2019-52, 2019-53 and 2019-54 be ratified. Ms. Disibbio seconded the motion, which passed unanimously.

#### **Contract Exemption 2019-04**

Mr. Tweel called upon Mr. Knopp to present Contract Exemption 2019-04, which was requested by the Clay County Commission, to the Commission for its consideration. Mr. Knopp presented the proposed Contract Exemption. Mr. Walker moved to accept the Contract Exemption. Ms. Singleton seconded the motion, which passed unanimously.

#### **Advisory Opinion 2019-27**

Mr. Tweel called upon Ms. Weber to present Advisory Opinion 2019-27 to the Commission for consideration. Ms. Weber presented the proposed Advisory Opinion. Ms. Singleton moved to accept the proposed Advisory Opinion. Mr. Walker seconded the motion. After discussion, the motion passed unanimously.

#### **Advisory Opinion 2019-28**

Mr. Tweel called upon Ms. Weber to present Advisory Opinion 2019-28 to the Commission for consideration. Ms. Weber presented the proposed Advisory Opinion. Ms. Singleton moved to accept the proposed Advisory Opinion. Mr. Walker seconded the motion. After discussion, the motion passed unanimously.

#### **Advisory Opinion 2019-29**

Mr. Tweel called upon Ms. Kirk to present Advisory Opinion 2019-29 to the Commission for consideration. Ms. Kirk presented the proposed Advisory Opinion. Ms. Singleton moved to accept the proposed Advisory Opinion. Mr. Walker seconded the motion, which passed unanimously.

#### **Report from Open Meetings Committee**

Ms. Kirk summarized for the Commission Open Meetings Advisory Opinion 2019-04, which was issued by the Open Meetings Committee during a meeting on the morning of the Commission meeting.

**Adjournment**

Ms. Singleton made a motion to adjourn, and Mr. Walker seconded the motion. The motion passed unanimously and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's January 2, 2020, meeting.



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Lawrence J. Tweel, Acting Chairperson  
West Virginia Ethics Commission

ATTEST:



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Teri Anderson, Administrative Secretary  
West Virginia Ethics Commission