

**Minutes of the September 5, 2019
Meeting of the West Virginia Ethics Commission's
Open Governmental Meetings Committee**

The September 5, 2019, meeting of the West Virginia Ethics Commission's Open Governmental Meetings Committee was called to order in the Commission's Office at 210 Brooks Street, Charleston, West Virginia, at 9:30 a.m., by Chairperson Lawrence Tweel. Present in person was Chairperson Tweel. Present via teleconference were Committee Members Suzan Singleton and Monté Williams. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Andrew R. Herrick, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Tweel asked for approval of the January 3, 2019, meeting minutes.

WHEREUPON, Committee Member Singleton made a motion to approve the minutes of January 3, 2019. Committee Member Williams gave a second. The motion passed.

WHEREUPON, Chairperson Tweel called upon Mr. Herrick to present Open Governmental Meetings Advisory Opinion 2019-03 for consideration.

WHEREUPON, Mr. Herrick presented proposed Open Meetings Advisory Opinion 2019-03 to the Committee for consideration. A motion was made by Committee Member Singleton and seconded by Committee Member Williams to accept the Advisory Opinion as presented. The motion carried.


WHEREUPON, Chairperson Tweel stated there were no more items for discussion. Committee Member Singleton moved that the meeting be adjourned, and Committee Member Williams seconded. The motion carried, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Open Governmental Meetings Committee were approved at a regular meeting of the Committee on November 7, 2019.



Lawrence J. Tweel, Chairperson
Open Governmental Meetings Committee
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
Open Governmental Meetings Committee
West Virginia Ethics Commission