

**Minutes of the February 7, 2019
Meeting of the West Virginia Ethics Commission**

The February 7, 2019, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Chairperson Robert J. Wolfe. Also present in person was Commissioner Lynn Davis. Participating by telephone were Commissioners Lindsey Ashley, Karen Disibbio, Robert Harman, Suzan Singleton, and Terry Walker. Commissioners Lawrence Tweel and Monté Williams were absent. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Andrew R. Herrick, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Wolfe asked for approval of the January 3, 2019, Commission meeting minutes.

WHEREUPON, Commissioner Davis made a motion to approve the minutes of January 3, 2019, with the correction of Commissioner Harman being present in person instead of by telephone. Commissioner Singleton gave a second, and the motion passed.

WHEREUPON, Ms. Stepto gave a recap of the previous month.

WHEREUPON, Chairperson Wolfe called upon Ms. Stepto to present the Employment Exemption requests.

WHEREUPON, Ms. Stepto presented Employment Exemption 2019-01 requested by Denvil A. Reed, Assistant District Engineer, Maintenance, Department of Transportation, Division of Highways; Employment Exemption 2019-02 requested by David K. Hoffman, II, Project Control Supervisor, Technologist, Department of Transportation, Division of Highways; Employment Exemption 2019-03 requested by Gary Alvis, Maintenance Office Engineer, Department of Transportation, Division of Highways; Employment Exemption 2019-04 requested by Robert Milliken, District 6 Construction Office Manager, Department of Transportation, Division of Highways; Employment Exemption 2019-05 requested by Joseph A. Womack, Transportation Engineering Technician Senior, Department of Transportation, Division of Highways; Employment Exemption 2019-06 requested by Gary W. Mullins, District One Construction Engineer, Department of Transportation, Division of Highways; Employment Exemption 2019-07 requested by Stefan A. Zakaib, Assistant Director/Acting Director, Right of Way Division, Department of Transportation, Division of Highways; Employment Exemption 2019-08 requested by Caryn Watson Short, Director, Legal Division, Public Service Commission; Employment Exemption 2019-09 requested by Jason Hamilton, District 1 Construction Area Engineer, Department of Transportation, Division of Highways; Employment Exemption 2019-10 requested by Russell L. Kees, Transportation Engineering Technologist, Construction Office Manager, Department of Transportation, Division of Highways; Employment Exemption

2019-11 requested by Ryan M. Canfield, Area Engineer, District 1 Construction, Department of Transportation, Division of Highways; Employment Exemption 2019-12 requested by Terry K. Logsdon, Transportation Engineering Technician Senior, Department of Transportation, Division of Highways; Employment Exemption 2019-13 requested by Toni L. Rogers, D-1 Resurfacing Coordinator, Department of Transportation, Division of Highways; Employment Exemption 2019-14 requested by Ryan M. Sims, General Counsel, Bureau for Medical Services and Children's Health Insurance Program, Department of Health and Human Resources; Employment Exemption 2019-15 requested by Joseph M. Pack, Highway Engineer, Department of Transportation, Division of Highways; Employment Exemption 2019-16 requested by Michael J. Folio, Attorney Supervisor, Real Property Unit, Legal Division, Department of Transportation, Division of Highways; Employment Exemption 2019-17 requested by David Ferrell, Highway Engineer Project Supervisor, Department of Transportation, Division of Highways; Employment Exemption 2019-18 requested by Marvin W. Carder, Jr., District 6 Construction, Area Supervisor, Department of Transportation, Division of Highways; Employment Exemption 2019-19 requested by Charles S. Swart, District Six Design Engineer, Department of Transportation, Division of Highways, and Employment Exemption 2019-20 requested by Adam Batty, Highway Engineer Associate, Department of Transportation, Division of Highways. Commissioner Davis made a motion that Employment Exemptions 2019-01, 2019-02, 2019-03, 2019-04, 2019-05, 2019-06, 2019-07, 2019-08, 2019-09, 2019-10, 2019-11, 2019-12, 2019-13, 2019-14, 2019-15, 2019-16, 2019-17, 2019-18, 2019-19, and 2019-20 be ratified. Commissioner Disibbio gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Mr. Herrick to present proposed Advisory Opinion 2019-02 for consideration.

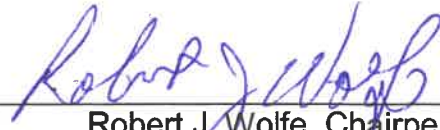
WHEREUPON, Mr. Herrick presented proposed Advisory Opinion 2019-02. After discussion, a motion was made by Commissioner Singleton to accept proposed Advisory Opinion 2019-02 as presented. Commissioner Disibbio gave a second, and the motion carried.

WHEREUPON, the Commission reviewed purchases on the P-Card monthly report for December. Commissioner Davis moved, and Commissioner Singleton seconded, that the report be accepted. The motion carried.

WHEREUPON, Chairperson Wolfe stated there were no more items for discussion.

WHEREUPON, Commissioner Davis made a motion to adjourn, and Commissioner Harman seconded. The motion passed, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's March 7, 2019, meeting.



Robert J. Wolfe, Chairperson
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
West Virginia Ethics Commission