1. Approve Minutes of February 7, 2019, Meeting

2. Meeting Dates for 2019

   April 4
   May 2
   June 6
   July 11
   August 1
   September 5
   October 3
   November 7
   December 5

3. Recap of Previous Month (Ms. Stepto)

4. Respond to Employment Exemption Requests (Ms. Stepto)

   **EE 2019-21**
   Charles “Neal” Vance IV, Executive Director, Department of Transportation, Public Port Authority

   **EE 2019-22**
   Keith Loar, Area Construction Supervisor, Department of Transportation, Division of Highways

   **EE 2019-23**
   Lawrence E. Heater, Transportation Worker 3, Department of Transportation, Division of Highways

   **EE 2019-24**
   Erin K. Hunter, Acting Deputy Commissioner (temporary) and General Counsel, Offices of the Insurance Commissioner
5. Respond to Advisory Opinion Requests

**AO 2019-03** (Mr. Knopp)
A County School Superintendent asks whether teachers may prearrange relatives to substitute teach in their absence or place relatives on a preferred list of substitutes for their classroom.

**AO 2019-04** (Ms. Kirk)
A City which purchases equipment and supplies for a volunteer fire department asks whether it may make the purchases from a business owned by a person who serves as the Fire Chief for both the City and the VFD.

**AO 2019-05** (Ms. Weber)
The Director of an office at a state public university asks whether she is required to file annual Financial Disclosure Statements with the Ethics Commission.

**AO 2019-06** (Mr. Knopp)
A County Commission asks whether all three of its members may serve as three of the five members of a County Parks and Recreation Authority.

**AO 2019-07** (Mr. Knopp)
A County Commission asks whether it may appoint one of its members to serve on a County Emergency Services Authority.

6. Respond to Contract Exemption Request

**CE 2019-01** (Ms. Kirk)
The Wyoming County Health Department requests an extension of Contract Exemption 2018-04 to allow it to continue contracting with Family Healthcare Associates Inc.

7. Review and approve P-card monthly report (Ms. Stepto)

8. Adjournment