

**Minutes of the September 6, 2018
Meeting of the West Virginia Ethics Commission**

The September 6, 2018, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Chairperson Robert J. Wolfe. Present in person were Chairperson Wolfe and Commissioners Betty S. Ireland, Larry Tweel, and Terry Walker. Participating by telephone were Commissioners Lynn Davis, Karen Disibbio and Robert Harman. Commissioners Suzan Singleton and Monté Williams were absent. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Theresa M. Kirk, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Wolfe asked for approval of the July 12, 2018, Commission meeting minutes.

WHEREUPON, Commissioner Tweel made a motion to approve the minutes of July 12, 2018. Commissioner Ireland gave a second, and the motion passed, with Chairperson Wolfe abstaining since he was not present at the July meeting.

WHEREUPON, Ms. Stepto gave a recap of the previous month.

WHEREUPON, Chairperson Wolfe called upon Ms. Stepto to present the Employment Exemption requests.

WHEREUPON, Ms. Stepto presented Employment Exemption 2018-24 requested by Eugene White, Deputy Director, Office of Miners' Health, Safety, and Training; Employment Exemption 2018-25 requested by Anne Amick Williams, Deputy Commissioner, Bureau for Public Health; Employment Exemption 2018-27 requested by Joseph Juszczak, District 6 Construction Engineer, Department of Transportation, Division of Highways; Employment Exemption 2018-28 requested by Kyle B. Hall, Regional Construction Engineer, Department of Transportation, Division of Highways; Employment Exemption 2018-29 requested by Paul F. Hicks, District 6 Assistant Traffic Engineer, Department of Transportation, Division of Highways; Employment Exemption 2018-30 requested by Douglas L. Clark, Contract Management Coordinator, Department of Transportation, Division of Highways; Employment Exemption 2018-31 requested by Ryan J. Sengewalt, Highway Engineer Trainee, Department of Transportation, Division of Highways; Employment Exemption 2018-32 requested by Patrick J. Gurrera, Bridge Engineer, Department of Transportation, Division of Highways; Employment Exemption 2018-34 requested by Patrick Brennan, Highway Engineer Associate, Department of Transportation, Division of Highways; Employment Exemption 2018-35 requested by Charles Henry, Maintenance Assistant to the District Maintenance Engineer, Department of Transportation, Division of Highways;

Employment Exemption 2018-36 requested by Melanie L. Lopez, Information Systems Manager 3, Office of Technology; Employment Exemption 2018-37 requested by James T. Collins, Assistant District Engineer (Maintenance Engineer), Department of Transportation, Division of Highways; Employment Exemption 2018-38 requested by Benjamin B. Rossi, Environmental Specialist, Department of Transportation, Division of Highways; Employment Exemption 2018-39 requested by Donald L. Williams, District 4 Engineer/Manager, Department of Transportation, Division of Highways; Employment Exemption 2018-40 requested by Mary L. (Cindy) Cross, Environmental Inspector Specialist, Department of Environmental Protection; Employment Exemption 2018-41 requested by Travis B. Walbeck, State Pavement Engineer, Department of Transportation, Division of Highways, and Employment Exemption 2018-42 requested by Chris LeRose, Signing, Lighting and Tech Standard Engineer, Department of Transportation, Division of Highways. Commissioner Tweel made a motion that Employment Exemptions 2018-24, 2018-25, 2018-27, 2018-28, 2018-29, 2018-30, 2018-31, 2018-32, 2018-34, 2018-35, 2018-36, 2018-37, 2018-38, 2018-39, 2018-40, 2018-41, and 2018-42 be ratified. Commissioner Ireland gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Ms. Kirk to present proposed Contract Exemption 2018-04 for consideration.

WHEREUPON, Ms. Kirk presented proposed Contract Exemption 2018-04 to the Commission for consideration. After discussion, a motion was made by Commissioner Ireland to accept proposed Contract Exemption 2018-04 as presented. Commissioner Tweel gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe called upon Ms. Kirk to present proposed Property Exemption 2018-01 for consideration.

WHEREUPON, Ms. Kirk presented proposed Property Exemption 2018-01 to the Commission for consideration. After discussion, a motion was made by Commissioner Ireland to accept proposed Property Exemption 2018-01 with an amendment. Commissioner Tweel gave a second, and the motion carried.

WHEREUPON, the Commission reviewed purchases on the P-Card monthly reports for June and July. Commissioner Ireland moved, and Commissioner Walker seconded, that the reports be accepted. The motion carried.


WHEREUPON, Chairperson Wolfe stated there were no more items for discussion.

WHEREUPON, Commissioner Tweel made a motion to adjourn, and Commissioner Walker seconded. The motion passed, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's October 4, 2018, meeting.


Betty S. Ireland, Acting Chairperson
West Virginia Ethics Commission

ATTEST:


M. Ellen Briggs, Special Assistant
to the Executive Director
West Virginia Ethics Commission