

**Minutes of the March 1, 2018
Meeting of the West Virginia Ethics Commission's
Open Governmental Meetings Committee**

The March 1, 2018, meeting of the West Virginia Ethics Commission's Open Governmental Meetings Committee was called to order in the Commission's Office at 210 Brooks Street, Charleston, West Virginia, at 9:15 a.m., by Chairperson Lawrence Tweel. Present in person were Chairperson Tweel, Committee Member Betty S. Ireland and Ex-Officio Committee Member Robert J. Wolfe. Present via teleconference were Committee Member Suzan Singleton and Alternate Committee Member Robert Harman. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Theresa Kirk, Staff Attorney Derek A. Knopp, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Tweel asked for approval of the August 3, 2017, meeting minutes.

WHEREUPON, Committee Member Ireland made a motion to approve the minutes. Committee Member Singleton gave a second. The motion passed.

WHEREUPON, Chairperson Tweel called upon Mr. Knopp to present Open Governmental Meetings Advisory Opinion 2018-01 for consideration.

WHEREUPON, Mr. Knopp presented proposed Open Meetings Advisory Opinion 2018-01 to the Committee for consideration. A motion was made by Committee Member Ireland and seconded by Committee Member Singleton to accept the Advisory Opinion. After further discussion, Committee Member Ireland moved to amend proposed Open Meetings Advisory Opinion 2018-01 and to approve the Opinion as modified. Committee Member Singleton gave a second, and the motion passed.

WHEREUPON, Chairperson Tweel called upon Mr. Knopp to present Open Governmental Meetings Advisory Opinion 2018-02 for consideration. Committee Member Ireland disclosed a conflict of interest in this matter and left the meeting room. Alternate Committee Member Harman was asked to participate in consideration of this Opinion.

WHEREUPON, Mr. Knopp presented proposed Open Meetings Advisory Opinion 2018-02 to the Committee for consideration. After discussion, a motion was made by Committee Member Singleton and seconded by Committee Member Harman to accept the Advisory Opinion. Chairperson Tweel called upon counsel Valerie Raupp, who was present at the meeting representing the requester, to clarify a few matters. After clarification, Chairperson Tweel called for the question, and the motion passed to approve Open Meetings Advisory Opinion 2018-02 as presented.

WHEREUPON, Committee Member Ireland returned to the meeting room. Chairperson Tweel stated there were no more items for discussion. Committee Member Ireland moved that the meeting be adjourned, and Committee Member Singleton seconded. The motion carried, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Open Governmental Meetings Committee were approved at a regular meeting of the Committee on January 3, 2019.



Lawrence Tweel, Chairperson
Open Governmental Meetings Committee
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
Open Governmental Meetings Committee
West Virginia Ethics Commission