

**Minutes of the May 3, 2018
Meeting of the West Virginia Ethics Commission**

The May 3, 2018, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Chairperson Robert J. Wolfe. Present in person were Chairperson Wolfe and Commissioners Lynn Davis, Karen Disibbio, and Betty S. Ireland. Participating by telephone were Commissioners Robert Harman, Suzan Singleton, and Terry Walker. Commissioners Larry Tweel and Monté Williams were absent. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Theresa M. Kirk, Staff Attorney Andrew Herrick, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Wolfe asked for approval of the April 5, 2018, Commission meeting minutes.

WHEREUPON, Commissioner Ireland made a motion to approve the minutes of April 5, 2018. Commissioner Davis gave a second, and the motion passed.

WHEREUPON, Ms. Stepto gave a recap of the previous month.

WHEREUPON, Chairperson Wolfe called upon Ms. Stepto to present the Employment Exemption requests.

WHEREUPON, Ms. Stepto presented Employment Exemption 2018-08 requested by Kristin A. Boggs, General Counsel and Acting Chief of the Office of Legal Services, Department of Environmental Protection; Employment Exemption 2018-09 requested by Joshua L. Jarrell, Deputy Secretary and General Counsel, Department of Commerce, and Employment Exemption 2018-10 requested by Kristopher N. Hopkins, Executive Director, Development Office, Department of Commerce. Commissioner Ireland made a motion that Employment Exemptions 2018-08, 2018-09, and 2018-10 be ratified. Commissioner Disibbio gave a second, and the motion carried.

WHEREUPON, the Commission reviewed purchases on the P-Card monthly report for March. Commissioner Ireland moved and Commissioner Disibbio seconded that the report be accepted. The motion carried.

WHEREUPON, Chairperson Wolfe stated there were no more items for discussion.

WHEREUPON, Commissioner Ireland made a motion to adjourn, and Commissioner Davis seconded. The motion passed, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's July 12, 2018, meeting.



Betty S. Ireland, Acting Chairperson
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
West Virginia Ethics Commission