

West Virginia Ethics Commission Personnel Committee

**Meeting Minutes
December 6, 2018**

A regular meeting of the West Virginia Ethics Commission's Personnel Committee was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 9:00 a.m. by Committee Chairperson Betty S. Ireland.

Present

Betty S. Ireland, Committee chairperson
Robert J. Wolfe, ex-officio Committee member
Lynn Davis, Committee member (by telephone)
Karen Disibbio, Committee member (by telephone)
Terry Walker, Committee member (by telephone)
Rebecca L. Stepto, Executive Director
Kimberly B. Weber, General Counsel
M. Ellen Briggs, Special Assistant to the Executive Director

Approval of minutes

Mr. Walker made a motion to approve the minutes of the Committee's December 7, 2017, meeting. Ms. Disibbio seconded the motion, which passed unanimously.

Staff performance evaluations

Ms. Disibbio made the following motion: "I move that the Personnel Committee go into Executive Session pursuant to W. Va. Code § 6-9A-4(b)(2)(A), relating to matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee." Mr. Wolfe seconded the motion, which passed unanimously.

Ms. Briggs left the meeting room. After the executive session ended, the public session resumed and Ms. Briggs returned to the meeting room. Ms. Weber did not return to the meeting.

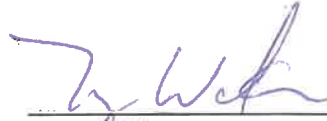
Mr. Wolfe moved that the Personnel Committee accept the evaluations of all staff as presented by Ms. Stepto and that the Committee summarize the evaluations to the full Ethics Commission at its January 2019 meeting. Ms. Disibbio seconded, and the motion passed unanimously.

Mr. Wolfe publicly complimented the staff and Executive Director Stepto for their hard work and dedication. The full Personnel Committee concurred.

Adjournment

Ms. Davis made a motion to adjourn, and Ms. Disibbio seconded the motion, which passed unanimously. The meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission Personnel Committee were approved at the January 2, 2020, meeting.



Terry Walker
Personnel Committee Chairperson

ATTEST:



M. Ellen Briggs, Special Assistant to the Executive Director
West Virginia Ethics Commission