



## **West Virginia Ethics Commission Meeting Agenda**

210 Brooks Street, Third Floor Conference Room  
Charleston, West Virginia 25301

**October 4, 2018  
10:00 a.m.**

1. Approve **Minutes** of September 6, 2018, Meeting

2. Meeting Dates for 2018

November 1  
December 6

3. Proposed Meeting Dates for 2019

January 3  
February 7  
March 7  
April 4  
May 2  
June 6  
July 11 (first Thursday is July 4)  
August 1  
September 5  
October 3  
November 7  
December 5

4. Recap of Previous Month (Ms. Stepto)

5. Respond to Employment Exemption Requests (Ms. Stepto)

**EE 2018-43**

Danielle Boyd, Managing General Counsel, Lottery Commission

**EE 2018-44**

J. Darby Clayton, Regional Construction Engineer, Department of Transportation,  
Division of Highways

**EE 2018-45**

Stephen T. Rumbaugh, PE, Deputy State Highway Engineer, Department of Transportation, Division of Highways

**EE 2018-46**

Jimmy Wriston, Chief Transportation Engineer/Special Programs Manager, Department of Transportation, Division of Highways

**EE 2018-47**

Terry Burns, Quality Assurance Training Program Administrator, Department of Transportation, Division of Highways

**EE 2018-48**

Donna J. Hardy, PE, Mobility and Safety Engineer, Department of Transportation, Division of Highways

**EE 2018-49**

Brandi G. Krofcheck, Intelligent Transportation System (ITS) and Lighting Engineer, Department of Transportation, Division of Highways

**EE 2018-50**

Bruce F. Miller, Transportation Engineering Technician Senior, Department of Transportation, Division of Highways

**EE 2018-51**

Kimberly D. Hoover, Chemist I, Department of Transportation, Division of Highways

**6. Respond to Contract Exemption Request**

**CE 2018-06** (Mr. Knopp)

The **Clay County Commission** requests an exemption to continue to use wrecker services provided by a business owned by a county commissioner.

**7. Miscellaneous**

- a. Review and Approve P-Card Monthly Report
- b. Approve revised Records Retention and Disposal Schedule (Ms. Stepto)

**8. Adjournment**