

**Minutes of the October 5, 2017
Meeting of the West Virginia Ethics Commission**

The October 5, 2017, meeting of the West Virginia Ethics Commission was called to order in the Commission's office at 210 Brooks Street, Charleston, West Virginia, at 10:00 a.m. by Chairperson Robert J. Wolfe. Present in person were Chairperson Wolfe and Commissioners Betty S. Ireland and Terry Walker. Participating by telephone were Commissioners Lynn Davis, Karen Disibbio, Robert Harman, Suzan Singleton, Larry Tweel, and Monté Williams. Executive Director Rebecca L. Stepto, General Counsel Kimberly B. Weber, Staff Attorney Theresa M. Kirk, Staff Attorney Derek A. Knopp, and Special Assistant to the Executive Director M. Ellen Briggs, all from the Commission staff, were present.

WHEREUPON, Chairperson Wolfe asked for approval of the September 7, 2017, Commission meeting minutes.

WHEREUPON, Commissioner Ireland made a motion to approve the minutes of September 7, 2017. Commissioner Walker gave a second, and the motion passed.

WHEREUPON, Ms. Stepto gave a recap of the previous month.

WHEREUPON, Chairperson Wolfe called upon Ms. Stepto to present Employment Exemption requests.

WHEREUPON, Ms. Stepto presented Employment Exemption 2017-25 requested by Thomas L. Clarke, Associate General Counsel, Department of Environmental Protection; Employment Exemption 2017-26 requested by William Tucker, Administrator, Office of Miners' Health, Safety & Training; Employment Exemption 2017-27 requested by Logan T. Dominick, Environmental Inspector-in-Training, Department of Environmental Protection; Employment Exemption 2017-28 requested by Devin Michael Piraino, Transportation Engineering Technician Senior, Division of Highways; Employment Exemption 2017-29 requested by Chuck Joseph, Environmental Inspector, Department of Environmental Protection, and Employment Exemption 2017-30 requested by Brian J. Skinner, Bureau General Counsel, Department of Health and Human Resources, Bureau for Public Health. Commissioner Ireland made a motion that Employment Exemptions 2017-25, 2017-26, 2017-27, 2017-28, 2017-29, and 2017-30 be ratified. Commissioner Singleton gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe asked Ms. Weber to present Advisory Opinion 2017-24.

WHEREUPON, Ms. Weber presented proposed Advisory Opinion 2017-24 to the Commission for consideration. After discussion, a motion was made by Commissioner

Singleton to accept the proposed Advisory Opinion with amendments. Commissioner Ireland gave a second, and the motion carried.

WHEREUPON, Chairperson Wolfe asked Mr. Knopp to present Contract Exemption 2017-06 to the Commission.

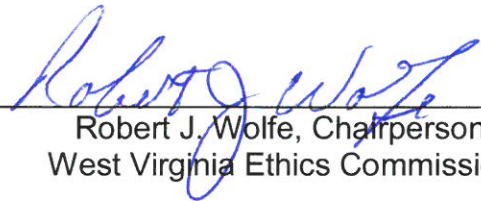
WHEREUPON, Mr. Knopp presented proposed Contract Exemption 2017-06 to the Commission for consideration. After discussion, a motion was made by Commissioner Singleton to accept Contract Exemption 2017-06 as presented. The motion was seconded by Commissioner Ireland and carried.

WHEREUPON, the Commission reviewed purchases on the P-Card monthly report for August. Commissioner Ireland moved and Commissioner Walker seconded that the report be accepted. The motion carried.

WHEREUPON, Chairperson Wolfe stated there were no more items for discussion.

WHEREUPON, Commissioner Ireland made a motion to adjourn, and Commissioner Walker seconded. The motion passed, and the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission were approved at the Commission's November 2, 2017, meeting.



Robert J. Wolfe, Chairperson
West Virginia Ethics Commission

ATTEST:



M. Ellen Briggs, Special Assistant
to the Executive Director
West Virginia Ethics Commission