



## **West Virginia Ethics Commission Meeting Agenda**

210 Brooks Street, Third Floor Conference Room  
Charleston, West Virginia 25301

**May 4, 2017  
10:00 a.m.**

1. Approve **Minutes** of April 6, 2017, Meeting

2. Meeting Dates for 2017

June 1	July 13	August 3	
September 7	October 5	November 2	December 7

3. Recap of Previous Month (Ms. Stepto)

4. Respond to Employment Exemption Requests

**EE 2017-11**

Justin D. Butler, Senior Financial Institution Examiner, Division of  
Financial Institutions, Department of Revenue

**EE 2017-12**

Phillip Williamson, Environmental Inspector, Department of Environmental  
Protection

**EE 2017-13**

William Kyle Stollings, Director, Department of Highways, Maintenance  
Division

**EE 2017-14**

Lisa A. McClung, Executive Assistant to the Cabinet Secretary,  
Department of Environmental Protection

## 5. Respond to Advisory Opinion Requests

### AO 2017-13 (Ms. Kirk)

An **Elected Mayor** asks whether his private technology company may be an exhibitor at a municipal association conference and whether he may, in his private capacity, be a speaker at the conference on data backup and related technology issues. He further seeks guidance on whether his public job title may be referenced in biographical material provided to attendees.

### AO 2017-14 (Ms. Weber)

A **County Commissioner** asks whether he may vote on matters concerning county contractors who are also his private customers.

### AO 2017-15 (Mr. Knopp)

A **County Board of Education Member** asks:

- (1) May the Board of Education contract with an event services business when a Board of Education Member's spouse is the sole owner of a real estate limited liability company that is the lessor to the event services business?
- (2) May the Board of Education contract with the event services business if the events are not located at the property rented from the spouse's real estate company?
- (3) May the individual county schools contract with the event services business?
- (4) May the individual county schools contract with the event services business if the events are not located at the property rented from the spouse's real estate company?
- (5) May the Board of Education contract with the event services business if the spouse's real estate company does not charge rent to the event services business or gives a credit against rent for the time used by the Board of Education or schools?

## 6. Miscellaneous

- (a) Review of P-card report
- (b) Approve Hearing Examiners
  - H. F. Salsbery
  - Jennifer Narog Taylor
- (c) Approve revised Commission Guidelines

## 7. Adjourn