



## West Virginia Ethics Commission Meeting Agenda

210 Brooks Street, Third Floor Conference Room  
Charleston, West Virginia 25301

**April 6, 2017**  
**10:00 a.m.**

1. Approve **Minutes** of March 2, 2017, Meeting

2. Meeting Dates for 2017

May 4	June 1	July 6	August 3
September 7	October 5	November 2	December 7

3. Recap of Previous Month (Ms. Stepto)

4. Respond to Employment Exemption Request

**EE 2017-10**

David Tincher, Director, Purchasing Division, Department of Administration

5. Respond to Advisory Opinion Requests

**AO 2017-08** (Ms. Weber)

A Director of a **State Agency** charged with providing health care benefits to public employees asks if his agency may contract with a private company to provide a wellness program that offers financial rewards to public employees.

**AO 2017-09** (Mr. Knopp)

A **Cabinet Secretary** asks whether his private business interests implicate the West Virginia Governmental Ethics Act.

**AO 2017-10** (Ms. Weber)

A **County Commissioner** asks whether his company may sell construction materials and supplies to county contractors to use for their non-county projects.

**AO 2017-11** (Ms. Weber)

A **County Commissioner** asks what precautions he must take to ensure that his company does not supply construction materials and supplies for use in county construction projects.

**AO 2017-12** (Ms. Kirk)

A **County Commissioner** asks various questions about whether there is a conflict of interest for a board member or employee of a Parks and Recreation Commission to be a board member, employee or subcontractor of a Convention and Visitor's Bureau.

6. Respond to Contract Exemption Request

**CE 2017-02** (Ms. Kirk)

The **Putnam Public Service District** requests an exemption to continue purchasing replacement parts for its manholes and wet-wells from a business owned by a recently elected county commissioner and to make other purchases from this business in emergency situations.

7. Respond to Property Exemption Request

**PE 2017-01** (Ms. Kirk)

**Jeff S. Sandy**, Cabinet Secretary, Department of Military Affairs and Public Safety, requests an exemption to continue leasing a vehicle to Perry & Associates Certified Public Accountants, A.C., in accordance with the terms of the April 6, 2016, lease agreement.

8. Miscellaneous

- (a) Review of P-card report
- (b) Vote on putting Conciliation Agreements on website
- (c) Make criminal referral to a county prosecuting attorney pursuant to W.Va. Code § 6B-2-4(w)(1) (Ms. Weber)
- (d) Report from Personnel Committee

9. Adjourn