West Virginia Ethics Commission  
Amended Meeting Agenda  
210 Brooks Street, Third Floor Conference Room  
Charleston, West Virginia 25301

March 2, 2017  
10:00 a.m.

1. Approve Minutes of February 2, 2017, Meeting

2. Meeting Dates for 2017

April 6       May 4       June 1       July 6
August 3     September 7    October 5    November 2
December 7

3. Recap of Previous Month (Ms. Stepto)

4. Approve or Reject Qualified Blind Trust of James C. Justice, II (Ms. Kirk)

5. Respond to Employment Exemption Requests

**EE 2017-02**  
Edwin Clarkson, Technical Analyst, Public Service Commission,  
Gas Pipeline Safety Commission

**EE 2017-03**  
Eric B. Hudnall, Director of Right of Way Division, Department of Transportation, Division of Highways

**EE 2017-04**  
Patricia A. Hickman, Director of Division of Land Restoration, Department of Environmental Protection

**EE 2017-05**  
William A. Youse, Technical Analyst, Public Service Commission

**EE 2017-06**  
James Rubenstein, Commissioner of Division of Corrections
6. Respond to Advisory Opinion Requests

**AO 2017-04** (Ms. Kirk)
A Potential Candidate for County Commission asks whether, if she becomes an elected County Commissioner, she may continue her employment as the director of a public library which receives some funding from the County Commission.

**AO 2017-05** (Ms. Weber)
A Manager of a Legislative Office asks whether he would violate the Ethics Act by joining a purchasing cooperative at the request of a vendor following the execution of a lease for office equipment that would result in a sales commission after the fact to the vendor’s sales representative and a potential future benefit to the Requester’s office.

**AO 2017-06** (Mr. Knopp)
A Manager of a Legislative Office asks whether various employees are required to file Financial Disclosure Statements.

**AO 2017-07** (Ms. Johnstone)
A Manager of a Legislative Office asks whether his office’s employees are permitted to purchase a temporary license for their personal use of Microsoft Office through Microsoft’s Home Use Program.

7. Respond to Contract Exemption Request

**CE 2017-01** (Mr. Knopp)
The Clay County Commission requests an exemption to continue to use wrecker services provided by a business owned by a recently elected county commissioner.

8. Miscellaneous (Ms. Stepto)

(a) Review of P-card report
(b) Approve or reject, make findings and vote on lobbyist audit reports

9. Adjourn