West Virginia Ethics Commission
Meeting Agenda
210 Brooks Street, Third Floor Conference Room
Charleston, West Virginia 25301

September 7, 2017
10:00 a.m.

1. Approve Minutes of August 3 Meeting and August 18, 2017, Special Meeting

2. Meeting Dates for 2017
   - October 5
   - November 2
   - December 7

3. Recap of Previous Month (Ms. Stepto)

4. Respond to Employment Exemption Requests
   - EE 2017-22
     Joseph D. Garcia, Senior Counsel to Legislation and Policy, Office of the Governor
   - EE 2017-23
     Michael D. Lilly, Technical Section Head, Department of Transportation
   - EE 2017-24
     Jason Pizatella, Deputy Chief of Staff, Office of the Governor

5. Respond to Advisory Opinion Requests
   - AO 2017-18 (Ms. Kirk)
     A Cabinet Secretary asks whether his former ownership interest in or current lease agreement with a private business with regulatory matters before his department implicates the West Virginia Governmental Ethics Act.
**AO 2017-22** (Ms. Kirk)

A State Agency asks (1) whether a part-time appointed board member may serve and vote as a member of a board or subcommittee if his spouse receives a finder’s fee from her clients whose applications for conservation easements are reviewed and approved by the board and subcommittee; (2) whether the board member must disclose his spouse’s business relationship with applicants; and (3) whether the board member may vote on an application submitted by his son and daughter-in-law.

6. Respond to Contract Exemption Request

**CE 2017-05** (Mr. Knopp)

The Town of Reedsville requests an exemption to contract with an excavation and repair company owned by its Mayor.

7. Miscellaneous

   (a) Review of P-card report
   (b) Report of the Personnel Committee (Ms. Ireland)
   (c) Vote to adopt Safety Policy and revised Privacy Policy

8. Adjourn