



## **West Virginia Ethics Commission Meeting Agenda**

210 Brooks Street, Third Floor Conference Room  
Charleston, West Virginia 25301

**September 7, 2017  
10:00 a.m.**

1. Approve **Minutes** of August 3 Meeting and August 18, 2017, Special Meeting

2. Meeting Dates for 2017

October 5  
November 2  
December 7

3. Recap of Previous Month (Ms. Stepto)

4. Respond to Employment Exemption Requests

**EE 2017-22**

Joseph D. Garcia, Senior Counsel to Legislation and Policy, Office  
of the Governor

**EE 2017-23**

Michael D. Lilly, Technical Section Head, Department of Transportation

**EE 2017-24**

Jason Pizatella, Deputy Chief of Staff, Office of the Governor

5. Respond to Advisory Opinion Requests

**AO 2017-18** (Ms. Kirk)

A **Cabinet Secretary** asks whether his former ownership interest in or current lease agreement with a private business with regulatory matters before his department implicates the West Virginia Governmental Ethics Act.

**AO 2017-22** (Ms. Kirk)

A **State Agency** asks (1) whether a part-time appointed board member may serve and vote as a member of a board or subcommittee if his spouse receives a finder's fee from her clients whose applications for conservation easements are reviewed and approved by the board and subcommittee; (2) whether the board member must disclose his spouse's business relationship with applicants; and (3) whether the board member may vote on an application submitted by his son and daughter-in-law.

**6. Respond to Contract Exemption Request**

**CE 2017-05** (Mr. Knopp)

The **Town of Reedsville** requests an exemption to contract with an excavation and repair company owned by its Mayor.

**7. Miscellaneous**

- (a) Review of P-card report
- (b) Report of the Personnel Committee (Ms. Ireland)
- (c) Vote to adopt Safety Policy and revised Privacy Policy

**8. Adjourn**