



## **West Virginia Ethics Commission Meeting Agenda**

210 Brooks Street, Third Floor Conference Room  
Charleston, West Virginia 25301

**January 13, 2017  
10:00 a.m.**

1. Approve **Minutes** of December 1, 2016, Meeting
2. Meeting Dates for 2017

February 2	March 2	April 6	May 4
June 1	July 6	August 3	September 7
October 5	November 2	December 7	

3. Recap of Previous Month (Ms. Stepto)
4. Respond to Employment Exemption Requests

**EE 2016-45**

David Nichols, Legal Assistant/Legislative Liaison, Secretary  
of State's Office

**EE 2016-46**

Paul A. Mattox, Jr., Cabinet Secretary and Commissioner of Division of Highways,  
Department of Transportation

**EE 2016-47**

John Doyle, Deputy Cabinet Secretary, Department of Revenue

**EE 2017-01**

Harry J. Bergstrom, Deputy Cabinet Secretary and Deputy Commissioner  
of Highways, Department of Transportation

5. Respond to Advisory Opinion Request

**AO 2017-02** (Mr. Knopp)

A **County Commissioner** asks whether his company may bid on contracts with contractors when those contractors will subsequently bid on county contracts. The Requester additionally asks whether his company may directly bid on contracts to provide materials and supplies to other county agencies.

6. Miscellaneous

- (a) Approve revised Records Retention and Disposal Schedule (Ms. Stepto)
- (b) Approve proposed addition to private gain provision of Act to include nepotism (Ms. Stepto)
- (c) Make criminal referrals to a county prosecuting attorney pursuant to W.Va. Code § 6B-2-4(w)(1) (Mr. Knopp)
- (d) Report from the Personnel Committee (Commissioner Ireland)

7. Adjourn