



## West Virginia Ethics Commission Meeting Agenda

210 Brooks Street, Third Floor Conference Room  
Charleston, West Virginia 25301

**November 3, 2016**  
**10:00 a.m.**

1. Approve **Minutes** of October 6, 2016, Meeting

2. Meeting Dates for 2016 and 2017

December 1	January 5	February 2	March 2
April 6	May 4	June 1	July 6
August 3	September 7	October 5	November 2
December 7			

3. Recap of Previous Month (Ms. Stepto)

4. Action on one Complaint

**CIC 2014-014, Eugene Thorn, Respondent** (Ms. Stepto)  
Vote to Accept, Reject or Modify Hearing Examiner's Recommended Decision

5. Respond to Employment Exemption Requests

**EE 2016-37** Seth Gaskins, Chief Counsel to the Committee on Energy,  
West Virginia House of Delegates

**EE 2016-38** J. Keith Burdette, Cabinet Secretary, West Virginia Department  
of Commerce

## 6. Respond to Advisory Opinion Requests

### **AO 2016-14** (Ms. Weber)

A **Municipal Fire Department** asks whether it may use public funds to purchase coffee for the lobby of its main office.

### **AO 2016-15** (Ms. Kirk)

A **City Police Officer**, who owns a car wash, asks the following questions:

- (1) May his business continue to provide free car washes to local police departments for their government-owned vehicles?
- (2) May the City's Police Department award his car wash business a contract to perform detail work on the Department's vehicles?

### **AO 2016-16** (Mr. Knopp)

A **State Agency** asks whether it may produce and sell calendars when all proceeds go to a memorial fund administered by a non-profit entity. The agency also asks whether it may provide two separate donation portals on its website, one for the memorial fund and the other for the agency's public education and awareness efforts.

## 7. Adjourn