



West Virginia Ethics Commission Meeting Agenda

210 Brooks Street, Third Floor Conference Room
Charleston, West Virginia 25301

**September 1, 2016
10:00 a.m.**

1. Approve **Minutes** of August 4, 2016, Meeting

2. Meeting Dates for 2016

October 6
November 3
December 1

3. Recap of Previous Month (Ms. Stepto)

4. Respond to Employment Exemption Requests (Ms. Stepto)

EE 2016-22

Carolyn L. Stuart, Ph.D., Executive Director of HHOMA, West Virginia
Office of the Governor

EE 2016-23

Jacqueline A. Proctor, Deputy Commissioner, West Virginia Bureau of
Senior Services, West Virginia Office of the Governor

EE 2016-24

Joseph C. Thornton, Cabinet Secretary, West Virginia Department of
Military Affairs and Public Safety

EE 2016-25

Peter G. Markham, General Counsel and Deputy Chief of Staff, West
Virginia Office of the Governor

4. Respond to Employment Exemption Requests - continued

EE 2016-26

Kay Goodwin, Cabinet Secretary, West Virginia Department of Education and the Arts

EE 2016-27

Martha B. McKee, Deputy Cabinet Secretary, West Virginia Department of Education and the Arts

5. Respond to Advisory Opinion Request

AO 2016-12 (Ms. Weber)

A **County Prosecutor** asks whether it is permissible for the County Commission to purchase a building from the Requester's mother-in-law to be used as office space for the Office of the Prosecuting Attorney.

6. Respond to Contract Exemption Request

CE 2016-02 (Ms. Kirk)

The **Wyoming County Health Department** requests an extension of Contract Exemption 2014-02 to allow it to continue contracting with Family Healthcare Associates, Inc.

7. Miscellaneous

- (a) Review and Approve P-Card Monthly Report
- (b) Review and Approve Revised Guidelines

8. Adjourn