

**Lobbyist Activity Report Form**

2025-1

West Virginia Ethics Commission  
 Attn: Lobbyist Registrar  
 210 Brooks St., Ste. 300  
 Charleston, WV 25301  
 304-558-0664 No faxed copies  
 For office use only:  
 Postmark \_\_\_\_\_ Rec'd \_\_\_\_\_  
 Days late \_\_\_\_\_ Fine \_\_\_\_\_

Late reporting fine - \$10 per business day past the due date (\$250 maximum)

**1. Name and contact information**

Name Richard Schaffer  
 Address 411 Cedar Grove Rd.  
 City, State Zip Parkersburg, WV 26105

Phone 304-485-4521  
 Email rschaffer@wvcul.org

**2. Reporting period for which this activity report is being filed**

Check	Report	Period	Due Date				
x	2025-1	1/1/25-04/30/25	5/15/2025				

**3. List all employers/organizations that you represent as a lobbyist**

Use additional reporting forms if necessary.

1. West Virginia Credit Union League 4. \_\_\_\_\_  
 2. \_\_\_\_\_ 5. \_\_\_\_\_  
 3. \_\_\_\_\_ 6. \_\_\_\_\_

**4. Lobbying activity summary - If there was no activity or expenditures, indicate "none."**


Testified before House B&amp;I subcommittee on 3/18/25

Testified before House Finance Committee on 3/19/25

Sponsored refreshments at Pkgb. Chamber of Commerce legislative panel discussion on 1/31/25

**5. Expenditures**If no expenditures, including campaign contributions, mark here: ☐

If you spent money on any public official, employee or member of his or her immediate family, list the amounts spent in each of the following categories per each employer you represent. Complete and attach Schedule A to this report.


Expenditure Categories	Employer 1	Employer 2	Employer 3	Employer 4	Employer 5	Employer 6	Total Expended
A. Meals and Beverages	\$	\$	\$	\$	\$	\$	\$
B. Lodging	\$	\$	\$	\$	\$	\$	\$
C. Advertising	\$	\$	\$	\$	\$	\$	\$
D. Travel	\$	\$	\$	\$	\$	\$	\$
E. Gifts	\$	\$	\$	\$	\$	\$	\$
F. Other Expenses	\$	\$	\$	\$	\$	\$	\$
G. Group Expenditures	\$181.15	\$	\$	\$	\$	\$	\$181.15
H. Campaign Contributions	LIST AMOUNT IN "TOTAL EXPENDED" COLUMN. 						\$
I. TOTAL of all expenditures	\$0.00	\$	\$	\$	\$	\$	\$181.15

If you sponsored or contributed to any group event or shared expenses, list the total expended in category 5G immediately above. Complete and attach a Schedule B for each event.

Continued on page 2

Lobbyist Name	Richard Schaffer
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6. Total of all expenditures from line 5-I. (on page 1)	181.15
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7. Lobbyist certification – Please read and sign below.	
<p>To the best of my knowledge, the information contained hereon and on any attached materials is true, correct and complete. I understand that it is a violation of WV Code §6B-3-9 to willfully and knowingly file a false or incomplete report. I further understand that if convicted of such an act, I may be fined, sentenced to jail or both.</p>	
Lobbyist Signature: 	Date: <u>5/6/25</u>

FILE YOUR REPORT ONLINE BY VISITING OUR  
LOBBYIST PORTAL

REGISTERLOBBYIST.WV.GOV

Name:

Rich Schaffar

Date:

5/6/25

**Schedule B: Group Entertainment & Shared Expenses**

(Attach to the Lobbyist Activity Report)

**Instructions:** Group Entertainment functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

**Section A: Event Information**

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

- Date of event: 1/31/25 Location: Pkbg. & Wood Co. Library
- Type of event (reception, dinner, etc.): Legislative Panel discussion with refreshments
- Event sponsor: Pkbg Area Chamber of Commerce (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
- Which of the following governmental groups were invited? All members of:
 

<input type="checkbox"/> a. the Legislature	<input type="checkbox"/> c. a standing or select committee of either house
<input checked="" type="checkbox"/> b. either house of the Legislature	<input type="checkbox"/> d. a joint committee of both houses

OR
- ☐ OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:

**Section B: Calculate Reportable Expenses***Some calculations must be performed manually.*

$$1. \frac{\$181.15}{54} = \$3.35$$

(total cost of event) ÷ (total attendance)      (per capita cost)

2. Number of governmental officials or employees in attendance:

$$\frac{3}{\text{(governmental attendees)}} \times \$3.35 = \boxed{\text{BOX 1}}$$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

**Section C: Shared Sponsorship Expenses**

- Were any other lobbyists co-sponsors of this event? No (yes or no)
- If yes, with how many others are sharing the cost? \_\_\_\_\_ List the names of all sponsors below:

3. What is your share of Box 1 above? \$10.25

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

BOX 2