

# Lobbyist Activity Report Form

2018-01

Received  
MAY 04 2018  
WV Ethics Commission

West Virginia Ethics Commission  
 Attn: Lobbyist Registrar  
 210 Brooks St., Ste. 300  
 Charleston, WV 25301  
 304-558-0664 *No faxed copies*

*For office use only:*  
 Postmark \_\_\_\_\_ Rec'd \_\_\_\_\_  
 Days late \_\_\_\_\_ Fine \_\_\_\_\_

*Late reporting fine - \$10 per business day past the due date (\$250 maximum)*

**1. Name and contact information**

Name William B. Raney Phone 304-342-4153  
 Address 200 Association Drive Email braney@wvcoal.com  
Suite 160  
 City, State Zip Charleston, WV 25311

**2. Reporting period for which this activity report is being filed**

| Check | Report | Period         | Due Date  |  |  |  |  |
|-------|--------|----------------|-----------|--|--|--|--|
| x     | 2018-1 | 1/1/18-4/30/18 | 5/15/2018 |  |  |  |  |
|       |        |                |           |  |  |  |  |
|       |        |                |           |  |  |  |  |

**3. List all employers/organizations that you represent as a lobbyist**

*Use additional reporting forms if necessary.*

- |  |          |
|--|----------|
| 1. <u>West Virginia Coal Association</u> | 4. _____ |
| 2. _____                                 | 5. _____ |
| 3. _____                                 | 6. _____ |

**4. Lobbying activity summary - If there was no activity or expenditures, indicate "none."**

Meals, receptions for Legislative members, committees and staff

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**5. Expenditures**

*If no expenditures, including campaign contributions, mark here:*

If you spent money on any public official, employee or member of his or her immediate family, list the amounts spent in each of the following categories per each employer you represent. Complete and attach Schedule A to this report.

| Expenditure Categories       | Employer 1                                     | Employer 2 | Employer 3 | Employer 4 | Employer 5 | Employer 6 | Total Expended |
|------------------------------|--|------------|------------|------------|------------|------------|----------------|
| A. Meals and Beverages       | \$ 3,183.69                                    | \$         | \$         | \$         | \$         | \$         | \$             |
| B. Lodging                   | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| C. Advertising               | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| D. Travel                    | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| E. Gifts                     | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| F. Other Expenses            | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| G. Group Expenditures        | \$ 176.00                                      | \$         | \$         | \$         | \$         | \$         | \$             |
| H. Campaign Contributions    | <i>LIST AMOUNT IN "TOTAL EXPENDED" COLUMN.</i> |            |            |            |            |            | \$             |
| I. TOTAL of all expenditures | \$ 3,359.69                                    | \$         | \$         | \$         | \$         | \$         | \$             |

If you sponsored or contributed to any group event or shared expenses, list the total expended in category 5G immediately above. Complete and attach a Schedule B for each event.

**6. Lobbyist certification -- Please read and sign below.**

To the best of my knowledge, the information contained hereon and on any attached materials is true, correct and complete. I understand that it is a violation of WV Code §6B-3-9 to willfully and knowingly file a false or incomplete report. I further understand that if convicted of such an act, I may be fined, sentenced to jail or both.

Lobbyist Signature: *William B. Raney* Date: May 11, 2018

**Schedule B: Group Entertainment & Shared Expenses**

(Attach to the Lobbyist Activity Report)

**Instructions:** *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

**Section A: Event Information**

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

1. Date of event: February 6, 2018 Location: Womens Club of Charleston
2. Type of event (reception, dinner, etc.): Dinner
3. Event sponsor: see attached (originals at Office of Majority Leader, Capitol) (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
4. Which of the following governmental groups were invited? All members of:
- |                                     |                                    |                          |   |
|-------------------------------------|------------------------------------|--------------------------|---|
| <input type="checkbox"/>            | a. the Legislature                 | <input type="checkbox"/> | c. a standing or select committee of either house |
| <input checked="" type="checkbox"/> | b. either house of the Legislature | <input type="checkbox"/> | d. a joint committee of both houses               |
- OR**
5.  OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:

**Section B: Calculate Reportable Expenses***Some calculations must be performed manually.*

$$1. \frac{4398.67}{(total\ cost\ of\ event)} \div \frac{43}{(total\ attendance)} = \$ 102.30 \text{ (per capita cost)}$$

2. Number of governmental officials or employees in attendance:

$$\frac{102.30}{(governmental\ attendees)} \times \frac{43}{(per\ capita\ cost)} = \boxed{4398.60} \text{ BOX 1}$$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

**Section C: Shared Sponsorship Expenses**

1. Were any other lobbyists co-sponsors of this event? y (yes or no)
2. If yes, with how many others are sharing the cost? 25 List the names of all sponsors below:  
See attached

3. What is your share of Box 1 above? \$ 176.00

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

**176.00** BOX 2

- ✓ Chris Marr
- Carol Fulks CC
- Jason Wazelle CC
- Ben Beakes CC
- ✓ Danielle Waltz
- ✓ TOGA
- Cindy Wiseman CC
- Jane Cline CC
- Bill Raney CC
- ✓ Phil Reale
- ✓ Ruth Lemmon
- ✓ Jill Rice
- ✓ Lisa Dooley
- ✓ Sammy Gray
- ✓ Omega
- ✓ Gil White
- ✓ Alex Macia
- ✓ Jack Harrison
- ✓ Contractors Association
- ✓ Larry Swann
- ✓ Kurt Dettinger
- ✓ Richard Stevens
- ✓ John Cavacini
- ✓ Christina Cameron
- ✓ Hallie Mason
- ✓ Cosco

# Embassy Suites Hotel Charleston West Virginia

300 Court Street Charleston, WV 25301  
 Phone: 304-347-8700 - Fax: 304-345-8276

Check#: 53325-LCAT

Page: 1 of 1

Created: 1/17/2018

## Banquet Check

EXTERNAL

|  |                                   |
|--|-----------------------------------|
| <b>Post As:</b> Office of the Senate President West Virginia State | <b>Event Date:</b> 2/6/2018       |
| <b>Account:</b> Office of the Senate President West Virginia State | <b>Contact:</b> Veronica Lewis    |
| <b>Address:</b> 1900 Kanawha Blvd. East                            | <b>Phone:</b> 304 357-7968        |
| Bldg. 1 State Capitol Complex                                      | <b>Fax:</b>                       |
| Charleston, WV 25305   | <b>On-Site:</b> Veronica Lewis    |
|  | <b>Phone:</b> 304 357-7968        |
| <b>Method of Payment:</b> Check                                    | <b>Booked by:</b> Hayley Tighe    |
|  | <b>Catering Src:</b> Hayley Tighe |

| Quantity                       | Food                  | Price            | Amount   |
|--------------------------------|-----------------------|------------------|----------|
| 48                             | President's Reception | 58.95 Per person | 2,829.60 |
| 1                              | set up fee            | 450.00 each      | 450.00   |
| 1                              | carver fee            | 90.00 each       | 90.00    |
| <b>Subtotal:</b>               |                       |                  | 3,369.60 |
| <b>Service Charge %:</b> 22.00 |                       |                  | 741.31   |
| <b>Tax %:</b> 7.00             |                       |                  | 287.76   |
| <b>Total:</b>                  |                       |                  | 4,398.67 |
| Room Rental                    |                       | Price            | Amount   |

|                     |          |
|---------------------|----------|
| <b>Grand Total:</b> | 4,398.67 |
| <b>Balance Due:</b> | 4,398.67 |

*Senate President's  
dinner*

*\$ 91.62 per person inclusive  
of set up & carver fee + service charge  
and tax*

Client Signature \_\_\_\_\_

Date \_\_\_\_\_

# Embassy Suites Hotel Charleston West Virginia

300 Court Street Charleston, WV 25301  
Phone: 304-347-8700 - Fax: 304-345-8276

BEO#: 53325-LCAT

Page: 1 of 2

Date Issued: 1/17/2018

## Banquet Event Order

|  |   |
|--|---|
| <b>Post As:</b> Office of the Senate President West Virginia State<br><b>Account:</b> Office of the Senate President West Virginia State<br><b>Address:</b> 1900 Kanawha Blvd. East<br>Bldg. 1 State Capitol Complex<br>Charleston, WV 25305 | <b>Contact:</b> Veronica Lewis<br><b>Phone:</b> 304 357-7968<br><b>Fax:</b><br><br><b>On-Site:</b> Veronica Lewis<br><b>Phone:</b> 304 357-7968 |
| <b>Payment Type:</b> Check<br><br><b>Deposit Amt Received:</b>   | <b>Tax Exempt:</b> no<br>DB:<br><b>Date Received:</b>   |
| <b>Booked By:</b> Hayley Tighe<br><b>Catering Mgr:</b> Hayley Tighe  |   |

**BEO #: 53,325**

**Event Date: Tuesday, February 6, 2018**

| Date         | Time              | Room         | Function  | Set-up      | EXP | GTD | Rental |
|--------------|-------------------|--------------|-----------|-------------|-----|-----|--------|
| Feb 06, 2018 | 6:00 PM - 8:00 PM | Off Property | Reception | See Diagram |     |     | 45     |

| Menu   | Set-Up Requirements |
|--|---------------------|
| <p><b>Served at: 6:00 PM</b></p> <p style="text-align: center;"><b><i>President's Reception</i></b></p> <p>Cheese Board with Carr Crackers (selection may include: Grand Caso, Chevre, Aged Cheddar, Maytag Blau, Derby Sage, Swiss, Pepper Jack, Smoked Gouda, Brie, Mild Cheddar)</p> <p>Marinated Roasted Vegetables~Asparagus, Zucchini, Summer Squash, Bell Peppers, Portobello Mushrooms and Onions with Balsamic Reduction</p> <p>Caprese Skewers drizzled with Balsamic Glaze</p> <p style="text-align: center;">~</p> <p>Grilled Chicken Salad on Fried Pita</p> <p>Grilled Baby Lamb Chops with Rosemary Jus</p> <p style="text-align: center;">~</p> <p>Jumbo Shrimp Cocktail with Cocktail and Remoulade Sauce, Oysters on the Half Shell with Tobasco, Horseradish and Crackers, Lump Crabmeat Martinis with Asparagus Spears and Lemon</p> <p>Pesto Shrimp wrapped in Prosciutto</p> <p>Scallops in Sherry and Butter</p> <p style="text-align: center;">~</p> <p>Carved Roast Tenderloin of Beef Served with Creamy Horseradish, Au Jus and Rolls (carver fee's to apply)</p> <p style="text-align: center;">~</p> <p>Selection of Petite Fours</p> <p>100% Colombian Coffee, Decaf, Hot Tea, Iced Tea, Water and Soda</p> <p>48 people @ 58.95 Per person</p> <p>1 set up fee @ \$450.00 each</p> <p>1 carver fee @ \$90.00 each</p> |                     |

**GUARANTEE:** Must be received by the Hotel by noon (3) days prior to your event. In the event we do not receive your guarantee, your EXPECTED contracted number becomes your guarantee.

**IMPORTANT:** Above charges are subject to 22.5% service charge and 7% state sales tax. Service charge is taxable.  
**CANCELLATION:** Group will incur additional fees if you cancel your function, or your attendance falls below 90% of your agreed attendance.  
**FUNCTION ROOM:** We reserve the right to relocate your function(s) to another room. Every effort will be made to notify you in advance.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Embassy Suites Hotel Charleston West Virginia

300 Court Street Charleston, WV 25301  
Phone: 304-347-8700 - Fax: 304-345-8276

BEO#: 53325-LCAT

Page: 2 of 2

Date Issued: 1/17/2018

## Banquet Event Order

|  |   |
|--|---|
| <b>Post As:</b> Office of the Senate President West Virginia State<br><b>Account:</b> Office of the Senate President West Virginia State<br><b>Address:</b> 1900 Kanawha Blvd. East<br>Bldg. 1 State Capitol Complex<br>Charleston, WV 25305 | <b>Contact:</b> Veronica Lewis<br><b>Phone:</b> 304 357-7968<br><b>Fax:</b><br><b>On-Site:</b> Veronica Lewis<br><b>Phone:</b> 304 357-7968 |
| <b>Payment Type:</b> Check<br><b>Deposit Amt Received:</b>   | <b>Tax Exempt:</b> no<br><b>DB:</b><br><b>Date Received:</b>  |
| <b>Booked By:</b> Hayley Tighe<br><b>Catering Mgr:</b> Hayley Tighe  |   |

Please note the addition of Iced Tea to beverages-make sure sweeteners are available

### Beverage

Event to take place at Women's Club of Charleston

Margie High or Linda Redd are onsite contacts (304) 342-5453 and (304) 965-6714 respectively

Staff to load in at approximately 4 p.m. through front door (ramp access)

Embassy Linens, China, Glassware, Silver

Tables set 2-1-1 with black 90 by 90 linen overlays (white floorlength provided by Women's Club) and white folded napkins

Coffee can be set at station along with Iced Tea and Soda, preset Water on tables

Women's Club to provide:

(8) 60" rounds of 6 with White chairs

(5) 8ft. tables for Hors d'oeuvres, beverages and barback-May need to coordinate with MIB to see if they have table needs for bar set-up, WC has other tables available

Mirror tiles for center of tables

A small kitchen is available on site equipped with commercial reach in cooler and Ice (may want to bring backup ice if group is drinking alot)

Embassy Suites responsible for:

food and bar set up including Glassware, Water Goblet, Wine and Martini, Barware, Bev Naps, Ice etc. Please include variety of sodas and bottled sparkling and still water for bar.

Any additional tables needed for carving station

Client responsible for alcohol and bartender

### Audio Visual

### Miscellaneous

A Final guest count is due by 12:00 Noon on Friday February 2, 2018. After this time you may increase your final guest count by 5% but may not decrease your final guest count.

**GUARANTEE:** Must be received by the Hotel by noon (3) days prior to your event. In the event we do not receive your guarantee, your EXPECTED contracted number becomes your guarantee.

**IMPORTANT:** Above charges are subject to 22.5% service charge and 7% state sales tax. Service charge is taxable.

**CANCELLATION:** Group will incur additional fees if you cancel your function, or your attendance falls below 90% of your agreed attendance.

**FUNCTION ROOM:** We reserve the right to relocate your function(s) to another room. Every effort will be made to notify you in advance.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

West Virginia Ethics  
**Lobbyist A**  
2018-01

Late reporting fine - \$10

1. Name and contact information  
Name Jason D. Bostic  
Address 200 Association Drive  
Suite 160  
City, State Zip Charleston, WV 25302

2. Reporting period for which this report is required

| Check                               | Report | Period         |
|-------------------------------------|--------|----------------|
| <input checked="" type="checkbox"/> | 2018-1 | 1/1/18-4/30/18 |

3. List all employers/organizations that you represent during the reporting period

1. West Virginia Coal Association
2. \_\_\_\_\_
3. \_\_\_\_\_

4. Lobbying activity summary - If there was no lobbying activity, check this box  
 Meals, receptions for Legislative member

5. Expenditures

If no expenditures, including campaign contributions, meals, or other expenses, check this box  
 If you spent money on any public official, employee or member of the Legislature, complete and list the categories per each employer you represent. Complete and list amount in "TOTAL EXPENDITURES"

| Expenditure Categories           | Employer 1                                 | Employer 2 |
|----------------------------------|--|------------|
| A. Meals and Beverages           | \$ 1,453.70                                | \$         |
| B. Lodging                       | \$   | \$         |
| C. Advertising                   | \$   | \$         |
| D. Travel                        | \$   | \$         |
| E. Gifts                         | \$   | \$         |
| F. Other Expenses                | \$   | \$         |
| G. Group Expenditures            | \$   | \$         |
| H. Campaign Contributions        | \$   | \$         |
| <b>TOTAL of all expenditures</b> | <b>LIST AMOUNT IN "TOTAL EXPENDITURES"</b> | <b>\$</b>  |

Group Expenditures or contributed to any group event or shared expenses

Lobbyist certification - Please read and sign below.  
I certify that, to the best of my knowledge, the information contained hereon and on any other reports filed with the WV Code §6B-3-9 to willfully and knowingly file a false or incorrect report, is true and correct, and I am not a lobbyist as defined, sentenced to jail or both.

Signature: \_\_\_\_\_

# Lobbyist Activity Report Form

2018-01

Received  
MAY 04 2018  
West Virginia Ethics Commission

West Virginia Ethics Commission  
 Attn: Lobbyist Registrar  
 210 Brooks St., Ste. 300  
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 304-558-0664 *No faxed copies*  
 For office use only:  
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 Days late \_\_\_\_\_ Fine \_\_\_\_\_

*Late reporting fine - \$10 per business day past the due date (\$250 maximum)*

**1. Name and contact information**

Name William B. Raney Phone 304-342-4153  
 Address 200 Association Drive Email braney@wvcoal.com  
Suite 160  
 City, State Zip Charleston, WV 25311

**2. Reporting period for which this activity report is being filed**

| Check | Report | Period         | Due Date  |  |  |  |  |
|-------|--------|----------------|-----------|--|--|--|--|
| x     | 2018-1 | 1/1/18-4/30/18 | 5/15/2018 |  |  |  |  |
|       |        |                |           |  |  |  |  |

**3. List all employers/organizations that you represent as a lobbyist** *Use additional reporting forms if necessary.*

1. West Virginia Coal Association 4. \_\_\_\_\_  
 2. \_\_\_\_\_ 5. \_\_\_\_\_  
 3. \_\_\_\_\_ 6. \_\_\_\_\_

**4. Lobbying activity summary - If there was no activity or expenditures, indicate "none."**

Meals, receptions for Legislative members, committees and staff

**5. Expenditures**

*If no expenditures, including campaign contributions, mark here:*

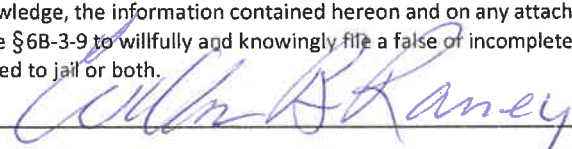
If you spent money on any public official, employee or member of his or her immediate family, list the amounts spent in each of the following categories per each employer you represent. Complete and attach Schedule A to this report.

| Expenditure Categories       | Employer 1                                     | Employer 2 | Employer 3 | Employer 4 | Employer 5 | Employer 6 | Total Expended |
|------------------------------|--|------------|------------|------------|------------|------------|----------------|
| A. Meals and Beverages       | \$ 3,183.69                                    | \$         | \$         | \$         | \$         | \$         | \$             |
| B. Lodging                   | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| C. Advertising               | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| D. Travel                    | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| E. Gifts                     | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| F. Other Expenses            | \$   | \$         | \$         | \$         | \$         | \$         | \$             |
| G. Group Expenditures        | \$ 176.00                                      | \$         | \$         | \$         | \$         | \$         | \$             |
| H. Campaign Contributions    | <i>LIST AMOUNT IN "TOTAL EXPENDED" COLUMN.</i> |            |            |            |            |            | \$             |
| I. TOTAL of all expenditures | \$ 3,359.69                                    | \$         | \$         | \$         | \$         | \$         | \$             |

If you sponsored or contributed to any group event or shared expenses, list the total expended in category 5G immediately above. Complete and attach a Schedule B for each event.

**6. Lobbyist certification - Please read and sign below.**

To the best of my knowledge, the information contained hereon and on any attached materials is true, correct and complete. I understand that it is a violation of WV Code §6B-3-9 to willfully and knowingly file a false or incomplete report. I further understand that if convicted of such an act, I may be fined, sentenced to jail or both.

Lobbyist Signature:  Date: May 11, 2018



**Schedule B: Group Entertainment & Shared Expenses**

(Attach to the Lobbyist Activity Report)

**Instructions:** *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

**Section A: Event Information**

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

1. Date of event: February 6, 2018 Location: Womens Club of Charleston
2. Type of event (reception, dinner, etc.): Dinner
3. Event sponsor: see attached (originals at Office of Majority Leader, Capitol) (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
4. Which of the following governmental groups were invited? All members of:
- |                                     |                                    |                          |   |
|-------------------------------------|------------------------------------|--------------------------|---|
| <input type="checkbox"/>            | a. the Legislature                 | <input type="checkbox"/> | c. a standing or select committee of either house |
| <input checked="" type="checkbox"/> | b. either house of the Legislature | <input type="checkbox"/> | d. a joint committee of both houses               |

OR

5.  OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:

**Section B: Calculate Reportable Expenses***Some calculations must be performed manually.*

$$1. \frac{4398.67}{(\text{total cost of event})} \div \frac{43}{(\text{total attendance})} = \$ 102.30 \text{ (per capita cost)}$$

2. Number of governmental officials or employees in attendance:

$$\frac{102.30}{(\text{governmental attendees})} \times \frac{43}{(\text{per capita cost})} = \boxed{4398.60}$$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

**Section C: Shared Sponsorship Expenses**

1. Were any other lobbyists co-sponsors of this event? y (yes or no)
2. If yes, with how many others are sharing the cost? 25 List the names of all sponsors below:

See attached

3. What is your share of Box 1 above? \$ 176.00

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

**176.00** BOX 2

- ✓ Chris Marr
- Carol Fulks CC
- Jason Wazelle CC
- Ben Beakes CC
- ✓ Danielle Waltz
- ✓ IOGA
- Cindy Wiseman CC
- Jane Cline CC
- Bill Raney CC
- ✓ Phil Reale
- ✓ Ruth Lemmon
- ✓ Jill Rice
- ✓ Lisa Dooley
- ✓ Sammy Gray
- ✓ Omega
- ✓ Gil White
- ✓ Alex Macia
- ✓ Jack Harrison
- ✓ Contractors Association
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- ✓ Christina Cameron
- ✓ Hallie Mason
- ✓ Cosco

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300 Court Street Charleston, WV 25301  
Phone: 304-347-8700 - Fax: 304-345-8276

Check#: 53325-LCAT

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Created: 1/17/2018

## Banquet Check

EXTERNAL

|  |  |
|--|--|
| <b>Post As:</b> Office of the Senate President West Virginia State<br><b>Account:</b> Office of the Senate President West Virginia State<br><b>Address:</b> 1900 Kanawha Blvd. East<br>Bldg. 1 State Capitol Complex<br>Charleston, WV 25305 | <b>Event Date:</b> 2/6/2018<br><b>Contact:</b> Veronica Lewis<br><b>Phone:</b> 304 357-7968<br><b>Fax:</b><br><b>On-Site:</b> Veronica Lewis<br><b>Phone:</b> 304 357-7968 |
| <b>Method of Payment:</b> Check  | <b>Booked by:</b> Hayley Tighe<br><b>Catering Src:</b> Hayley Tighe  |

| Quantity                | Food                  | Price            | Amount   |
|-------------------------|-----------------------|------------------|----------|
| 48                      | President's Reception | 58.95 Per person | 2,829.60 |
| 1                       | set up fee            | 450.00 each      | 450.00   |
| 1                       | carver fee            | 90.00 each       | 90.00    |
| <b>Subtotal:</b>        |                       |                  | 3,369.60 |
| Service Charge %: 22.00 |                       |                  | 741.31   |
| Tax %: 7.00             |                       |                  | 287.76   |
| <b>Total:</b>           |                       |                  | 4,398.67 |
| Room Rental             |                       |                  | Amount   |

|                     |                 |
|---------------------|-----------------|
| <b>Grand Total:</b> | <b>4,398.67</b> |
| <b>Balance Due:</b> | <b>4,398.67</b> |

Senate President's dinner

\$ 91.62 per person inclusive of set up & carver fee + service charge and tax

Client Signature \_\_\_\_\_

Date \_\_\_\_\_

# Embassy Suites Hotel Charleston West Virginia

300 Court Street Charleston, WV 25301  
 Phone: 304-347-8700 - Fax: 304-345-8276

BEO#: 53325-LCAT

Page: 1 of 2

Date Issued: 1/17/2018

## Banquet Event Order

|   |  |
|---|--|
| <p><b>Post As:</b> Office of the Senate President West Virginia State<br/> <b>Account:</b> Office of the Senate President West Virginia State<br/> <b>Address:</b> 1900 Kanawha Blvd. East<br/>                 Bldg. 1 State Capitol Complex<br/>                 Charleston, WV 25305</p> | <p><b>Contact:</b> Veronica Lewis<br/> <b>Phone:</b> 304 357-7968<br/> <b>Fax:</b></p> <p><b>On-Site:</b> Veronica Lewis<br/> <b>Phone:</b> 304 357-7968</p> |
| <p><b>Payment Type:</b> Check      <b>Tax Exempt:</b> no<br/>                 DB:</p> <p><b>Deposit Amt Received:</b>      <b>Date Received:</b></p>  | <p><b>Booked By:</b> Hayley Tighe<br/> <b>Catering Mgr:</b> Hayley Tighe</p>   |

BEO #: **53,325**

**Event Date: Tuesday, February 6, 2018**

| Date         | Time              | Room         | Function  | Set-up      | EXP | GTD | Rental |
|--------------|-------------------|--------------|-----------|-------------|-----|-----|--------|
| Feb 06, 2018 | 6:00 PM - 8:00 PM | Off Property | Reception | See Diagram |     |     | 45     |

| Menu   | Set-Up Requirements |
|--|---------------------|
| <p><b>Served at: 6:00 PM</b></p> <p style="text-align: center;"><b>President's Reception</b></p> <p>Cheese Board with Carr Crackers (selection may include: Grand Caso, Chevre, Aged Cheddar, Maytag Blau, Derby Sage, Swiss, Pepper Jack, Smoked Gouda, Brie, Mild Cheddar)</p> <p>Marinated Roasted Vegetables~Asparagus,Zucchini,Summer Squash,Bell Peppers,Portobello Mushrooms and Onions with Balsamic Reduction</p> <p>Caprese Skewers drizzled with Balsamic Glaze</p> <p style="text-align: center;">~</p> <p>Grilled Chicken Salad on Fried Pita</p> <p>Grilled Baby Lamb Chops with Rosemary Jus</p> <p style="text-align: center;">~</p> <p>Jumbo Shrimp Cocktail with Cocktail and Remoulade Sauce,<br/>                 Oysters on the Half Shell with Tobasco, Horseradish and Crackers, Lump Crabmeat Martinis with Asparagus Spears and Lemon</p> <p>Pesto Shrimp wrapped in Prosciutto</p> <p>Scallops in Sherry and Butter</p> <p style="text-align: center;">~</p> <p>Carved Roast Tenderloin of Beef Served with Creamy Horseradish, Au Jus and Rolls (carver fee's to apply)</p> <p style="text-align: center;">~</p> <p>Selection of Petite Fours</p> <p>100% Colombian Coffee, Decaf, Hot Tea, Iced Tea, Water and Soda</p> <p style="text-align: center;">48 people @ 58.95 Per person</p> <p style="text-align: center;">1 set up fee @ \$450.00 each<br/>                 1 carver fee @ \$90.00 each</p> |                     |

**GUARANTEE:** Must be received by the Hotel by noon (3) days prior to your event. In the event we do not receive your guarantee, your EXPECTED contracted number becomes your guarantee.

**IMPORTANT:** Above charges are subject to 22.5% service charge and 7% state sales tax. Service charge is taxable.

**CANCELLATION:** Group will incur additional fees if you cancel your function, or your attendance falls below 90% of your agreed attendance.

**FUNCTION ROOM:** We reserve the right to relocate your function(s) to another room. Every effort will be made to notify you in advance.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Embassy Suites Hotel Charleston West Virginia

300 Court Street Charleston, WV 25301  
Phone: 304-347-8700 - Fax: 304-345-8276

BEO#: 53325-LCAT

Page: 2 of 2

## Banquet Event Order

Date Issued: 1/17/2018

|  |   |
|--|---|
| <b>Post As:</b> Office of the Senate President West Virginia State<br><b>Account:</b> Office of the Senate President West Virginia State<br><b>Address:</b> 1900 Kanawha Blvd. East<br>Bldg. 1 State Capitol Complex<br>Charleston, WV 25305 | <b>Contact:</b> Veronica Lewis<br><b>Phone:</b> 304 357-7968<br><b>Fax:</b><br><b>On-Site:</b> Veronica Lewis<br><b>Phone:</b> 304 357-7968 |
| <b>Payment Type:</b> Check<br><b>Tax Exempt:</b> no<br><b>DB:</b><br><b>Deposit Amt Received:</b>  | <b>Booked By:</b> Hayley Tighe<br><b>Catering Mgr:</b> Hayley Tighe   |

Please note the addition of Iced Tea to beverages-make sure sweeteners are available

### Beverage

Event to take place at Women's Club of Charleston

Margie High or Linda Redd are onsite contacts (304) 342-5453 and (304) 965-6714 respectively

Staff to load in at approximately 4 p.m. through front door (ramp access)

Embassy Linens, China, Glassware, Silver

Tables set 2-1-1 with black 90 by 90 linen overlays (white floorlength provided by Women's Club) and white folded napkins

Coffee can be set at station along with Iced Tea and Soda, preset Water on tables

Women's Club to provide:

(8) 60" rounds of 6 with White chairs

(5) 8ft. tables for Hors d'oeuvres, beverages and barback-May need to coordinate with MIB to see if they have table needs for bar set-up, WC has other tables available

Mirror tiles for center of tables

A small kitchen is available on site equipped with commercial reach in cooler and Ice (may want to bring backup ice if group is drinking alot)

Embassy Suites responsible for:

food and bar set up including Glassware, Water Goblet, Wine and Martini, Barware, Bev Naps, Ice etc. Please include variety of sodas and bottled sparkling and still water for bar.

Any additional tables needed for carving station

Client responsible for alcohol and bartender

### Audio Visual

### Miscellaneous

A Final guest count is due by 12:00 Noon on Friday February 2, 2018. After this time you may increase your final guest count by 5% but may not decrease your final guest count.

**GUARANTEE:** Must be received by the Hotel by noon (3) days prior to your event. In the event we do not receive your guarantee, your EXPECTED contracted number becomes your guarantee.

**IMPORTANT:** Above charges are subject to 22.5% service charge and 7% state sales tax. Service charge is taxable.  
**CANCELLATION:** Group will incur additional fees if you cancel your function, or your attendance falls below 90% of your agreed attendance.  
**FUNCTION ROOM:** We reserve the right to relocate your function(s) to another room. Every effort will be made to notify you in advance.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Schedule B: Group Entertainment & Shared Expenses**

(Attach to the Lobbyist Activity Report)

**Instructions:** *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

**Section A: Event Information**

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

1. Date of event: February 8, 2018 Location: East Wing - State Capitol building
2. Type of event (reception, dinner, etc.): Breakfast pastries
3. Event sponsor: WV Coal Association (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
4. Which of the following governmental groups were invited? All members of:
- |                          |                                    |                                     |   |
|--------------------------|------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> | a. the Legislature                 | <input checked="" type="checkbox"/> | c. a standing or select committee of either house |
| <input type="checkbox"/> | b. either house of the Legislature | <input type="checkbox"/>            | d. a joint committee of both houses               |

OR

5.  OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:

**Section B: Calculate Reportable Expenses***Some calculations must be performed manually.*

1.  $\frac{\$26.70}{(\text{total cost of event})} \div \frac{1}{(\text{total attendance})} = \$ \frac{26.70}{1}$  (per capita cost)

2. Number of governmental officials or employees in attendance:

$\frac{1}{(\text{governmental attendees})} \times \frac{26.70}{(\text{per capita cost})} = \boxed{\$26.70 \times 1}$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

**Section C: Shared Sponsorship Expenses**

1. Were any other lobbyists co-sponsors of this event? No (yes or no)
2. If yes, with how many others are sharing the cost? \_\_\_\_\_ List the names of all sponsors below:

3. What is your share of Box 1 above? \$ \_\_\_\_\_

BOX 2

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

## Schedule B: Group Entertainment & Shared Expenses

(Attach to the Lobbyist Activity Report)

**Instructions:** *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

### Section A: Event Information

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

1. Date of event: February 13 2018 Location: House Finance Committee Room - State Capitol Building
2. Type of event (reception, dinner, etc.): Lunch
3. Event sponsor: WV Coal Association (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
4. Which of the following governmental groups were invited? All members of:
- |   |   |
|---|---|
| <input type="checkbox"/> a. the Legislature                 | <input checked="" type="checkbox"/> c. a standing or select committee of either house |
| <input type="checkbox"/> b. either house of the Legislature | <input type="checkbox"/> d. a joint committee of both houses                          |

OR

5.  OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:

### Section B: Calculate Reportable Expenses

*Some calculations must be performed manually.*

1.  $\frac{\$937.50}{\text{(total cost of event)}} \div \frac{\text{_____}}{\text{(total attendance)}} = \$ \frac{\text{_____}}{\text{(per capita cost)}}$

2. Number of governmental officials or employees in attendance:

$\frac{\text{_____}}{\text{(governmental attendees)}} \times \frac{\text{_____}}{\text{(per capita cost)}} = \boxed{\$937.50}$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

### Section C: Shared Sponsorship Expenses

1. Were any other lobbyists co-sponsors of this event? No (yes or no)
2. If yes, with how many others are sharing the cost? \_\_\_\_\_ List the names of all sponsors below:

3. What is your share of Box 1 above? \$ \_\_\_\_\_

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

BOX 2

**Carolyn Davis**

---

**From:** DoNotReply@billing-notification.com  
**Sent:** Tuesday, February 13, 2018 4:06 PM  
**To:** Carolyn Davis  
**Subject:** CONSTANT PROGRESSIONS LLC - Transaction Receipt for \$937.50  
**Attachments:** 5A8352A9982955B9AF0426080F0B6C501A3D5409-sig.png

Term ID: 001

**Sale - Approved**

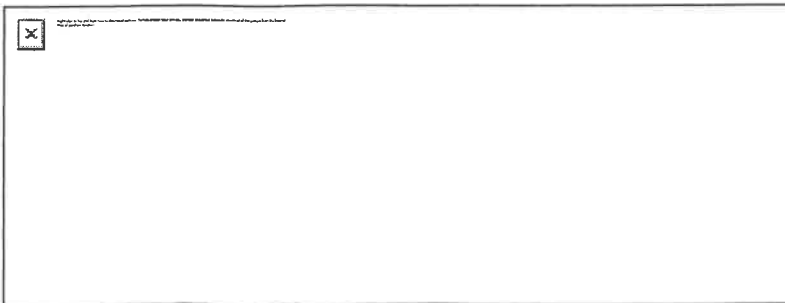
Date: 02/13/18 Time: 16:03:36  
Card Type: American Express Time Zone: EST  
Entry Method: Manual  
Card #: XXXXXXXXXXXX5000

Invoice #: 000023  
Approval Code: 205017  
AVS Resp: Z  
V-Code Resp: M  
Lane ID: 5807

**Amount \$937.50**

I agree to pay the above total amount according to the card issuer agreement. (Merchant agreement if credit voucher)

**No Signature Provided**



Customer Copy



## Schedule B: Group Entertainment & Shared Expenses

(Attach to the Lobbyist Activity Report)

**Instructions:** *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

### Section A: Event Information

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

- Date of event: February 20, 2018 Location: Fazio's - Charleston, WV
- Type of event (reception, dinner, etc.): Senate Secretaries' Dinner
- Event sponsor: WV Coal Association (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
- Which of the following governmental groups were invited? All members of:
 

|                          |                                    |                          |   |
|--------------------------|------------------------------------|--------------------------|---|
| <input type="checkbox"/> | a. the Legislature                 | <input type="checkbox"/> | c. a standing or select committee of either house |
| <input type="checkbox"/> | b. either house of the Legislature | <input type="checkbox"/> | d. a joint committee of both houses               |

OR

- OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:

List is attached

### Section B: Calculate Reportable Expenses

*Some calculations must be performed manually.*

1.  $\frac{\$1,324.35}{(\text{total cost of event})} \div \frac{1}{(\text{total attendance})} = \$ \frac{\quad}{(\text{per capita cost})}$

2. Number of governmental officials or employees in attendance:

$\frac{\quad}{(\text{governmental attendees})} \times \frac{\quad}{(\text{per capita cost})} = \boxed{\$1,324.35}$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

### Section C: Shared Sponsorship Expenses

- Were any other lobbyists co-sponsors of this event? No (yes or no)
- If yes, with how many others are sharing the cost?          List the names of all sponsors below:

3. What is your share of Box 1 above? \$         

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

BOX 2

**Secretarial Dinner Attendees**

2/20/2018

Ben Agsten  
Earlene Anglin  
Jennifer Bauman  
Tina Burs  
Helen Carpenter  
Wanda Casto  
Sarah Clere  
Liz Davis  
Cindy Delaney  
Joyce Dunbar  
Mary Jane Dexter  
Joyce Dunbar  
Jay Eckhart  
Sug Eder  
Patricia Fink  
Lynn Green  
Lois Harper  
Margi High  
Kay Hill  
Bonnie Hissom  
Beborah Jones  
Isabelle Kennison  
Brenda Klindt  
Casey Long  
Brandy McNabb  
Rachael Miller  
Kathy Murray  
Brandy O'Brien  
Dianne Pankau  
Phyllis Veith

## Schedule B: Group Entertainment & Shared Expenses

(Attach to the Lobbyist Activity Report)

**Instructions:** *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

### Section A: Event Information

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

1. Date of event: March 6, 2018 Location: Senate Clerk's Office - State Capitol building
2. Type of event (reception, dinner, etc.): Lunch
3. Event sponsor: WV Coal Association (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
4. Which of the following governmental groups were invited? All members of:
- |   |  |
|---|--|
| <input type="checkbox"/> a. the Legislature                 | <input type="checkbox"/> c. a standing or select committee of either house |
| <input type="checkbox"/> b. either house of the Legislature | <input type="checkbox"/> d. a joint committee of both houses               |
- OR**
5.  OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:
- \_\_\_\_\_
- \_\_\_\_\_

### Section B: Calculate Reportable Expenses

*Some calculations must be performed manually.*

1.  $\frac{\$325.28}{(\text{total cost of event})} \div \frac{1}{(\text{total attendance})} = \$ \frac{\quad}{(\text{per capita cost})}$
2. Number of governmental officials or employees in attendance:
- $\frac{\quad}{(\text{governmental attendees})} \times \frac{\quad}{(\text{per capita cost})} =$  **\$325.28**

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

### Section C: Shared Sponsorship Expenses

1. Were any other lobbyists co-sponsors of this event? No (yes or no)
2. If yes, with how many others are sharing the cost? \_\_\_\_\_ List the names of all sponsors below:
- \_\_\_\_\_
- \_\_\_\_\_

3. What is your share of Box 1 above? \$ \_\_\_\_\_

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

**BOX 2**

Payment sent  
We sent a confirmation email.

Ms. Groovy's Kitchen: Gourmet Catering

Invoice no.980

Invoice total \$325.28

Amount paid \$325.28

Balance Due \$0.00

Date paid March 8, 2018

Payment method American Express ●●●●5000

Transaction IDPK0144170708

*Sarah Clark*  
*3/8/18*

Ms. Groovy's Kitchen: Gourmet Catering

709 Washington St. West  
Charleston, WV 25302

Phone # 304-400-4829  
Fax #

msgroovywv@gmail.com  
www.msgroovyskitchen.com

| Date     | Invoice # |
|----------|-----------|
| 3/6/2018 | 980       |

| Bill To   |
|---|
| WV State Senate Clerk Office<br>Room 211M, Bldg. 1<br>Capitol Complex<br>Charleston, WV |

| Ship To |
|---------|
|         |

| P.O. Number | Terms | Rep | Ship     | Via | F.O.B. | Project |
|-------------|-------|-----|----------|-----|--------|---------|
|             |       |     | 3/6/2018 |     |        |         |

| Quantity | Item Code          | Description  | Price Each | Amount  |
|----------|--------------------|--|------------|---------|
| 20       | Pasta Buffet Lunch | Create your own pasta with Lasagna & Cajun Chicken Pasta,<br>Greek Salad and bread | 13.95      | 279.00T |
|          | Service/delivery   | Service/delivery to the state capitol at 11 a.m.                                   | 25.00      | 25.00T  |
|          |                    | Sales Tax  | 7.00%      | 21.28   |

|  |  |  |              |                 |
|--|--|--|--------------|-----------------|
|  |  |  | <b>Total</b> | <b>\$325.28</b> |
|--|--|--|--------------|-----------------|

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

**Schedule B: Group Entertainment & Shared Expenses**

(Attach to the Lobbyist Activity Report)

**Instructions:** *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

**Section A: Event Information**

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

1. Date of event: March 7, 2018 Location: House Clerk's Office - State Capitol Building
2. Type of event (reception, dinner, etc.): Lunch
3. Event sponsor: WV Coal Association (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
4. Which of the following governmental groups were invited? All members of:
- |                          |                                    |                          |   |
|--------------------------|------------------------------------|--------------------------|---|
| <input type="checkbox"/> | a. the Legislature                 | <input type="checkbox"/> | c. a standing or select committee of either house |
| <input type="checkbox"/> | b. either house of the Legislature | <input type="checkbox"/> | d. a joint committee of both houses               |
- OR**
5.  OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:
- \_\_\_\_\_
- \_\_\_\_\_

**Section B: Calculate Reportable Expenses***Some calculations must be performed manually.*

1.  $\frac{\$392.57}{(\text{total cost of event})} \div \frac{1}{(\text{total attendance})} = \$ \frac{\quad}{(\text{per capita cost})}$

2. Number of governmental officials or employees in attendance:

$\frac{\quad}{(\text{governmental attendees})} \times \frac{\quad}{(\text{per capita cost})} = \boxed{\$392.57^{\text{BOX 1}}}$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

**Section C: Shared Sponsorship Expenses**

1. Were any other lobbyists co-sponsors of this event? No (yes or no)
2. If yes, with how many others are sharing the cost?          List the names of all sponsors below:
- \_\_\_\_\_
- \_\_\_\_\_

3. What is your share of Box 1 above? \$

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

|       |
|-------|
| BOX 2 |
|-------|



**Top Spot Inc.**  
 7139 Sissonville Drive  
 Sissonville, WV 25320  
 topspot126@yahoo.com  
 www.topspotcountrycookin.com

# Invoice

**BILL TO**  
 William Rainey  
 WV STATE CAPITAL

**SHIP TO**  
 William Rainey  
 WV STATE CAPITAL

**DATE**  
 03/07/2018

**PLEASE PAY**  
 \$0.00

**DUE DATE**  
 04/06/2018

**SHIP DATE**  
 03/08/2018

**P.O. NUMBER**  
 11067

| ACTIVITY  | QTY | RATE   | AMOUNT  |
|---|-----|--------|---------|
| 15 Guests: 12 Chicken casserole, 15 Chicken & Dumplings, 10 Baked Steak, mashed potatoes with gravy, macaroni & cheese, green beans, garden salad with assorted dressings and rolls with butter. 1 coconut cream pie, 1 graham cracker pie and 1 pecan pie. | 1   | 370.35 | 370.35T |

|                 |        |
|-----------------|--------|
| <b>SUBTOTAL</b> | 370.35 |
| <b>TAX (6%)</b> | 22.22  |
| <b>TOTAL</b>    | 392.57 |
| <b>PAYMENT</b>  | 392.57 |

PAID

**TOTAL DUE** **\$0.00**

THANK YOU.

*House Clerk's Office 3/7/18*

TOPSPOT COUNTRY COOKIN  
 7139 SISSONVILLE DR  
 SISSONVILLE, WV 25320  
 304-984-2816  
 000109630201

Merchant ID: 000109630201  
 Record Num.: 0001

## Phone Order Sale

XXXXXXXXXXXX5000 Exp: XX/XX  
 AMEX Entry Method: Keyed CNP

Amount: \$ 392.57

Tip:

Total: USD\$

03/07/18 19:09:49

Inv#: 0000001 Appr Code: 267658

Approved: Online Batch#: 0000150

ANS Code: Z

CID Code: M

TRN Ref #: 005769189865273

THANK YOU!  
 PLEASE COME AGAIN!  
 CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT  
 VERIFICATION

**Schedule B: Group Entertainment & Shared Expenses**

(Attach to the Lobbyist Activity Report)

**Instructions:** *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- |   |                                     |
|---|-------------------------------------|
| 1. the Legislature                                | 3. either house of the Legislature  |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

**Section A: Event Information**

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

1. Date of event: March 9, 2018 Location: House Doorkeeper's Office - State Capitol Building
2. Type of event (reception, dinner, etc.): Lunch
3. Event sponsor: WV Coal Association (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
4. Which of the following governmental groups were invited? All members of:
- |                          |                                    |                          |   |
|--------------------------|------------------------------------|--------------------------|---|
| <input type="checkbox"/> | a. the Legislature                 | <input type="checkbox"/> | c. a standing or select committee of either house |
| <input type="checkbox"/> | b. either house of the Legislature | <input type="checkbox"/> | d. a joint committee of both houses               |

OR

5.  OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:

**Section B: Calculate Reportable Expenses***Some calculations must be performed manually.*

1.  $\frac{\$177.29}{(\text{total cost of event})} \div \frac{1}{(\text{total attendance})} = \$ \frac{\quad}{(\text{per capita cost})}$

2. Number of governmental officials or employees in attendance:

$\frac{\quad}{(\text{governmental attendees})} \times \frac{\quad}{(\text{per capita cost})} = \boxed{\$177.29}$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

**Section C: Shared Sponsorship Expenses**

1. Were any other lobbyists co-sponsors of this event? No (yes or no)
2. If yes, with how many others are sharing the cost?          List the names of all sponsors below:

3. What is your share of Box 1 above? \$

BOX 2

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.