

Lobbyist Activity Report Form

2018-01

Received

MAY 02 2018

WV Ethics Commission

West Virginia Ethics Commission
 Attn: Lobbyist Registrar
 210 Brooks St., Ste. 300
 Charleston, WV 25301
 304-558-0664 No faxed copies
 For office use only:
 Postmark _____ Rec'd _____
 Days late _____ Fine _____

Late reporting fine - \$10 per business day past the due date (\$250 maximum)

1. Name and contact information

Name Jack E. Harrison Phone 304-346-7000
 Address 300 Summers Street Email jeh@goodwingoodwin.com
 City, State Zip Charleston, WV 35301

2. Reporting period for which this activity report is being filed

Check	Report	Period	Due Date				
x	2018-1	1/1/18-4/30/18	5/15/2018				

3. List all employers/organizations that you represent as a lobbyist *Use additional reporting forms if necessary.*

1. <u>American Petroleum Institute</u>	4. <u>WV 811</u>
2. <u>WV Small Public Utilities</u>	5. _____
3. <u>Auto Alliance</u>	6. _____

4. Lobbying activity summary - If there was no activity or expenditures, indicate "none."

Monitored and advanced the passage of SB631, Call before you dig.

5. Expenditures

If no expenditures, including campaign contributions, mark here:

If you spent money on any public official, employee or member of his or her immediate family, list the amounts spent in each of the following categories per each employer you represent. Complete and attach Schedule A to this report.

Expenditure Categories	Employer 1	Employer 2	Employer 3	Employer 4	Employer 5	Employer 6	Total Expended
A. Meals and Beverages	\$	\$	\$	\$	\$	\$	\$
B. Lodging	\$	\$	\$	\$	\$	\$	\$
C. Advertising	\$	\$	\$	\$	\$	\$	\$
D. Travel	\$	\$	\$	\$	\$	\$	\$
E. Gifts	\$	\$	\$	\$	\$	\$	\$
F. Other Expenses	\$	\$	\$	\$	\$	\$	\$
G. Group Expenditures	\$	\$	\$	\$	\$	\$	\$ 176.00
H. Campaign Contributions	LIST AMOUNT IN "TOTAL EXPENDED" COLUMN.						\$
I. TOTAL of all expenditures	\$	\$	\$	\$	\$	\$	\$ 176.00

If you sponsored or contributed to any group event or shared expenses, list the total expended in category 5G immediately above. Complete and attach a Schedule B for each event.

6. Lobbyist certification - Please read and sign below.

To the best of my knowledge, the information contained hereon and on any attached materials is true, correct and complete. I understand that it is a violation of WV Code §6B-3-9 to willfully and knowingly file a false or incomplete report. I further understand that if convicted of such an act, I may be fined, sentenced to jail or both.

Lobbyist Signature: Jack E. Harrison Date: 5/1/2018

Schedule B: Group Entertainment & Shared Expenses

(Attach to the Lobbyist Activity Report)

Instructions: *Group Entertainment* functions include only the functions that fall within the following groups. Report expenditures for a dinner party, reception or other similar function if you invited ALL members of any of these four specific groups. Individual names of attendees do not need to be listed for these four specific groups.

- | | |
|---|-------------------------------------|
| 1. the Legislature | 3. either house of the Legislature |
| 2. a standing or select committee of either house | 4. a joint committee of both houses |

Use the worksheet below to figure the amount spent on legislators and other governmental officials and employees for each "event." Enter this amount on the Lobbyist Activity Report.

List each group event separately. **Make additional copies of this page if necessary.** Record total expenditures for each group event in **Section B**. You must then calculate and post on the Lobbyist Activity Report only the amount actually spent on public officials. If you share expenses with another reporting lobbyist, report only your portion of the expenses and list the names of other co-sponsors in **Section C** below.

Section A: Event Information

Lobbying expenses for entertainment of "OTHER" group events are reported in the "Meals & Beverages" category on the Lobbyist Activity Report Form. List the names of attendees on this form or attach additional information pages. If using this form, list the names in item 5 below, as well as other event information requested in items 1 through 4 and complete the Section B calculations.

1. Date of event: February 6, 2018 Location: Womens Club of Charleston
2. Type of event (reception, dinner, etc.): Dinner
3. Event sponsor: see attached (originals at Office of Majority Leader, Capitol) (If you shared the sponsorship and expenses with others, you must also complete Section C below.)
4. Which of the following governmental groups were invited? All members of:
- | | | | |
|-------------------------------------|------------------------------------|--------------------------|---|
| <input type="checkbox"/> | a. the Legislature | <input type="checkbox"/> | c. a standing or select committee of either house |
| <input checked="" type="checkbox"/> | b. either house of the Legislature | <input type="checkbox"/> | d. a joint committee of both houses |
- OR**
5. OTHER: If the event was not in one of the four specific groups listed above, you must list the names of all public employees or public officials in attendance here or on an attachment to this form. List attendees here:

Section B: Calculate Reportable Expenses*Some calculations must be performed manually.*

$$1. \frac{4398.67}{(\text{total cost of event})} \div \frac{43}{(\text{total attendance})} = \$ \frac{102.30}{(\text{per capita cost})}$$

2. Number of governmental officials or employees in attendance:

$$\frac{102.30}{(\text{governmental attendees})} \times \frac{43}{(\text{per capita cost})} = \boxed{4398.60}$$

If this was a true Group Entertainment event and you were the sponsor, report the amount above as Group Entertainment on the Lobbyist Activity Report in Section 5G. If you shared expenses with others, complete section C below, and report only your portion of the cost. Note: If you classified the expenditure described in section A as "OTHER," it is reported on the Lobbyist Activity Report Form as a Meals & Beverages expense (5A), not as a "Group Expenditure" (5G).

Section C: Shared Sponsorship Expenses

1. Were any other lobbyists co-sponsors of this event? y (yes or no)
2. If yes, with how many others are sharing the cost? 25 List the names of all sponsors below:
See attached

3. What is your share of Box 1 above? \$ 176.00

Record that amount in Box 2 and on the Lobbyist Activity Report in Section 5G.

176.00

- ✓ Chris Marr
- Carol Fulks CC
- Jason Wazelle CC
- Ben Beakes CC
- ✓ Danielle Waltz
- ✓ IOGA
- Cindy Wiseman CC
- Jane Cline CC
- Bill Raney CC
- ✓ Phil Reale
- ✓ Ruth Lemmon
- ✓ Jill Rice
- ✓ Lisa Dooley
- ✓ Sammy Gray
- ✓ Omega
- ✓ Gil White
- ✓ Alex Macia
- ✓ Jack Harrison
- ✓ Contractors Association
- ✓ Larry Swann
- ✓ Kurt Dettinger
- ✓ Richard Stevens
- ✓ John Cavacini
- ✓ Christina Cameron
- ✓ Hallie Mason
- ✓ Cosco

Embassy Suites Hotel Charleston West Virginia

300 Court Street Charleston, WV 25301
 Phone: 304-347-8700 - Fax: 304-345-8276

Check#: 53325-LCAT

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 Created: 1/17/2018

Banquet Check

EXTERNAL

Post As: Office of the Senate President West Virginia State Account: Office of the Senate President West Virginia State Address: 1900 Kanawha Blvd. East Bldg. 1 State Capitol Complex Charleston, WV 25305	Event Date: 2/6/2018 Contact: Veronica Lewis Phone: 304 357-7968 Fax: On-Site: Veronica Lewis Phone: 304 357-7968
Method of Payment: Check	Booked by: Hayley Tighe Catering Src: Hayley Tighe

Quantity	Food	Price	Amount
48	Presiden'ts Reception	58.95 Per person	2,829.60
1	set up fee	450.00 each	450.00
1	carver fee	90.00 each	90.00
Subtotal:			3,369.60
Service Charge %: 22.00			741.31
Tax %: 7.00			287.76
Total:			4,398.67
Room Rental		Price	Amount

Grand Total:	4,398.67
Balance Due:	4,398.67

\$ 91.62 per person inclusive of set up & carver fee + service charge and tax

Client Signature _____

Date _____

Embassy Suites Hotel Charleston West Virginia

300 Court Street Charleston, WV 25301
Phone: 304-347-8700 - Fax: 304-345-8276

BEO#: 53325-LCAT

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Banquet Event Order

Date Issued: 1/17/2018

Post As: Office of the Senate President West Virginia State
Account: Office of the Senate President West Virginia State
Address: 1900 Kanawha Blvd. East
Bldg. 1 State Capitol Complex
Charleston, WV 25305

Contact: Veronica Lewis
Phone: 304 357-7968
Fax:

On-Site: Veronica Lewis
Phone: 304 357-7968

Payment Type: Check

Tax Exempt: no
DB:

Deposit Amt Received:

Date Received:

Booked By: Hayley Tighe

Catering Mgr: Hayley Tighe

Please note the addition of Iced Tea to beverages-make sure sweeteners are available

Beverage

Event to take place at Women's Club of Charleston

Margie High or Linda Redd are onsite contacts (304) 342-5453 and (304) 965-6714 respectively

Staff to load in at approximately 4 p.m. through front door (ramp access)

Embassy Linens, China, Glassware, Silver

Tables set 2-1-1 with black 90 by 90 linen overlays (white floorlength provided by Women's Club) and white folded napkins

Coffee can be set at station along with Iced Tea and Soda, preset Water on tables

Women's Club to provide:

(8) 60" rounds of 6 with White chairs

(5) 8ft. tables for Hors d'oeuvres, beverages and barback-May need to coordinate with MIB to see if they have table needs for bar set-up, WC has other tables available

Mirror tiles for center of tables

A small kitchen is available on site equipped with commercial reach in cooler and Ice (may want to bring backup ice if group is drinking alot)

Embassy Suites responsible for:

food and bar set up including Glassware, Water Goblet, Wine and Martini, Barware, Bev Naps, ice etc. Please include variety of sodas and bottled sparkling and still water for bar.

Any additional tables needed for carving station

Client responsible for alcohol and bartender

Audio Visual

Miscellaneous

A Final guest count is due by 12:00 Noon on Friday February 2, 2018. After this time you may increase your final guest count by 5% but may not decrease your final guest count.

GUARANTEE: Must be received by the Hotel by noon (3) days prior to your event. In the event we do not receive your guarantee, your EXPECTED contracted number becomes your guarantee.

IMPORTANT: Above charges are subject to 22.5% service charge and 7% state sales tax. Service charge is taxable.

CANCELLATION: Group will incur additional fees if you cancel your function, or your attendance falls below 90% of your agreed attendance.

FUNCTION ROOM: We reserve the right to relocate your function(s) to another room. Every effort will be made to notify you in advance.

Authorized Signature: _____

Date: _____