

Return this completed form and all attachments to:
WV Ethics Commission 210
Brooks Street, Ste 300
Charleston, WV 25301
Phone: (304) 558-0664
Or to:
rachel.y.carpenter@wv.gov

Disclosure of Lobbying Contracts by State Agencies, Municipalities, Counties, and School Districts



Beginning on July 1, 2022, pursuant to W. Va. Code § 6B-3-10, every state agency, municipality, county, and school district in West Virginia that contracts for lobbying services shall disclose, and when applicable provide copies of, the information requested below to the West Virginia Ethics Commission. If you have questions about completing this form, please contact the Ethics Commission at (304) 558-0664 or email ethics@wv.gov.

This is a public document that will be made available to the public. Please do not include (or redact) confidential information.

State Agency, Municipality, County, or School District with Lobbying Contract(s)

- ▶ Governmental Agency Submitting Form Kanawha County Emergency Ambulance Authority
- ▶ Address 601 Brooks Street Charleston, WV 25301
- ▶ Name of Authorized Representative Ronica Mason

1. Contract Details

- ▶ Name of party(ies) to the Contract providing Lobbying Services Access Strategies
- ▶ Effective Date of Contract and Any Applicable Extension Dates 8/4/2023
- ▶ Duration of Contract 8/4/2023 to 7/12/2024 & new contract established
- ▶ Payment and Reimbursement Terms of Contract Please see attached

2. Copy of Contract for Lobbying Services

- ▶ Copy of Contract for Lobbying Services Attached ☒ Yes ☐ No

3. Costs for Lobbying Services

► List all costs to be paid or reimbursed, or already paid or reimbursed, for lobbying services associated with or related to the contract for lobbying services, **including itemized** expenses such as dinners, meals, or events (attach additional pages if needed). You may wait until July 1, 2023, to file the itemized expenses that are incurred from July 1, 2022, through July 1, 2023.

Access Strategies Bo
2006 Kanawha Blvd E
Charleston, WV 25311
See attached breakdown \$ 8,650.00

4. Identities of Individuals or Entities

► List the identities of any individuals or entities (if any) engaging in activities pursuant to the contract for lobbying services that may require the individual or entity to register as a lobbyist (per [W. Va. Code § 6B-3-1](#)). (Do not list lobbyists or lobbying firms if they are already disclosed in question no. 1.)

Amber Perry

On July 1, 2023, and on July 1 of each year thereafter, every state agency, municipality, county, and school district in the state that has contracted for lobbying services in the preceding year shall report to the Ethics Commission. [H. B. 3220 \(2022 Regular Session\)](#)

9/5/2023	AP-		642.00
	000135	00ACCESSS Access Stratagies, L	
9/30/2023	AP-		208.00
	000150	00ACCESSS Access Stratagies, L	
10/31/2023	AP-		450.00
	000164	00ACCESSS Access Stratagies, L	
11/30/2023	AP-		225.00
	000005	00ACCESSS Access Stratagies, L	
12/31/2023	AP-		300.00
	000022	00ACCESSS Access Stratagies, L	
1/31/2024	AP-		2,550.00
	000033	00ACCESSS Access Stratagies, L	
2/29/2024	AP-		2,250.00
	000048	00ACCESSS Access Stratagies, L	
6/27/2024	AP-		1,725.00
	000086	00ACCESSS Access Stratagies, L	
6/30/2024	AP-		300.00
	000091	00ACCESSS Access Stratagies, L	
			8,650.00



Letter of Agreement

August 4, 2023

via email
Monica Mason
Executive Director
Kanawha County Emergency Ambulance Authority
601 Brooks Street
Charleston, WV 25301
(304) 345-2312 x1113

Dear Monica,

This agreement describes an engagement whereby Access Strategies, LLC will provide consulting/government relations services to Kanawha County Emergency Ambulance Authority (KCEAA). This engagement may be modified or extended by mutual agreement by both parties. The term is for one year (12 months).

The subject matter of this engagement is limited to matters relating to KCEAA and the business it conducts that may be considered by the West Virginia Legislature and/or the appropriate state regulatory bodies. This would include rules and legislation. We will rely on the KCEAA to provide subject matter guidance on these matters.

Amber Perry - of Access Strategies, LLC - will serve as the lead lobbyist on behalf of Access Strategies, LLC for the KCEAA, with the remaining members of Access Strategies, LLC being available for back-up.

The scope of Access Strategies, LLC's services is as follows:

- a. Register as a contract lobbyist for KCEAA and complete all legal and reporting requirements appurtenant to such registration,
- b. Monitor proposed legislation affecting KCEAA,
- c. Advocate the passage, or defeat, of proposals that would be a benefit, or be a detriment, to KCEAA's strategic goals, in consultation with their designee,
- d. Communicate with KCEAA via their designee on a regular basis, generally weekly during active legislative session(s), regarding legislative issues,
- e. Monitor executive and administrative activities on the state level

The hourly billing rate is \$150 per hour. Time will be tracked internally and billed once per month.

- Sales tax is 6% for the state and 1% city tax.

The above hourly rate does not include out of pocket expenses which will be billed separately. Such expenses will not exceed \$200 which also include the cost of the Ethics Registration Form. Any expenses above the \$200 will be approved in advance by the KCEAA in writing.

This contract does not include the provision of public relations or strategic planning. A separate engagement will be developed if those services are requested.

Acceptance

Acceptance of this Letter of Agreement is acknowledged, affirmed, and agreed to by:

Kanawha County Emergency Ambulance Authority

Name: Monica Masan

Title: Executive Director

Signature: Monica Masan

Date: 8/11/23

Access Strategies, LLC

Name: Daniel Hall

Title: President

Signature: Dan Hall

Date: 8-4-23



BOX 455
BOIT, WV 25817

(304) 228-7545
wvaccess.com
