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By WV Ethics Commission at 1:45 pm, Oct 09, 2025

West Virginia Ethics Commission

Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Phoenix Associates, Inc. Address: 501 East Street Parkersburg, WV 26101

Name of Authorized Agent: Timothy M. Coffman - President Address: 501 East Street Parkersburg, WV 26101

Contract Number: Project RFB 25281 Contract Description: WVU-P Main Building & Caperton Center Upgrades

Governmental agency awarding contract: West Virginia Community & Technical College System

☐ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

1. Subcontractors or other entities performing work or service under the Contract

☒ Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

☐ Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

☐ Check here if none, otherwise list entity/individual names below.

Signature: Tim Coffman

Date Signed: 9-2-25

Notary Verification

State of West Virginia, County of Wood:

I, Timothy M. Coffman, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 2 day of September, 25.

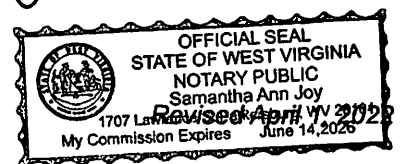
Samantha Ann Joy
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: 08/26/2025

Date submitted to Ethics Commission: 09/12/2025

Governmental agency submitting Disclosure: WV Community & Technical College System



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MAIN BUILDING & CAPERTON CENTER UPGRADES

WVU PARKERBURG, WV

Branch of Work/Material
Category (see examples
below – adjust as needed
to meet requirements
above.)

Subcontractor/Supplier

WV Contractor's
License No.

1. <u>Masonry</u>	<u>Self- Performed by Phoenix</u>	<u>WV 001100</u>
2. <u>Plumbing</u>	<u>Casto Technical Services</u>	<u>WV 001241</u>
3. <u>HVAC</u>	<u>Casto Technical Services</u>	<u>WV 001241</u>
4. <u>Curtainwall (Main Building.)</u>	<u>3D Glass. LLC</u>	<u>WV 037934</u>
5. <u>Roofing</u>	<u>Kalkreuth Roofing & Sheet Metal, Inc</u>	<u>WV 000246</u>
6. <u>Metal Siding</u>	<u>Kalkreuth Roofing & Sheet Metal, Inc</u>	<u>WV 000246</u>
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____

END OF FORM OF PROPOSAL
END OF SECTION 00300