

West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Health Research Systems Address: 7 Stonecrest Drive  
Huntington, WV 25701

Name of Authorized Agent: Merilee Hutchinson Address: \_\_\_\_\_

Contract Number: DOT2100000130 Contract Description: Drug and Alcohol Testing

Governmental agency awarding contract: WV Department of Highways

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

**1. Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: Merilee Hutchinson Date Signed: 4/27/2021

**Notary Verification**

State of West Virginia, County of Cabell

I, Charlene Casto, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 27th day of April, 2021.

Charlene Casto  
Notary Public's Signature

**To be completed by State Agency:**

Date Received by State Agency: 4-27-2021  
Date submitted to Ethics Commission: MMR JUN 07 2021  
Governmental agency submitting Disclosure: WV Purchasing

CMA DOT 1# 42  
PF: 863000

