

West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Maximus US Services, Inc. Address: 1891 Metro Center Dr.  
Reston, VA 20190

Name of Authorized Agent: Jennifer Grunewald Address: 1891 Metro Center Dr., Reston, VA 20190

Contract Number: \_\_\_\_\_ Contract Description: Contact Tracing

Governmental agency awarding contract: West Virginia Dept. of Health and Human Services, Bureau for Behavioral Health

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

**1. Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

X NONE Check here if none, otherwise list entity/individual names below.

Signature: *Jennifer Grunewald*

Date Signed: Dec. 14, 2020

**Notary Verification**

State of \_\_\_\_\_, County of \_\_\_\_\_

I, \_\_\_\_\_, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public's Signature

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: DUPRE 12/14/2020



MAXIMUS

Maximus US Services, Inc.  
1891 Metro Center Dr.  
Reston, VA 20190

December 14, 2020

West Virginia Dept. of Health and Human Services  
Bureau for Behavioral Health  
Room 350  
350 Capitol St.  
Charleston, WV 25301

To Whom it May Concern:

Maximus US Services, Inc., intends to enter a contract with WV Dept. of Health and Human Services, Bureau for Behavioral Health. We have completed and signed the required documents including the DHHR Purchasing Affidavit and Ethics Disclosure. However, these forms have not been notarized due to the COVID-19 pandemic. Maximus agrees that these forms are enforceable without the notarization and agrees to waive the notary requirements.

Please contact me directly with any questions.

Sincerely,



Jennifer Grunewald  
(410) 322-5023  
jenjgrunewald@maximus.com

