

West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Potesta & Associates, Inc. Address: 7012 MacCorkle Avenue, SE  
Charleston, WV 25304

Name of Authorized Agent: Dana L. Burns Address: Same as Above

Contract Number: \_\_\_\_\_ Contract Description: District 3 Construction  
Inspection Services

Governmental agency awarding contract: West Virginia Division of Highways

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: Dana L. Burns Date Signed: 7/23/19

**Notary Verification**

State of West Virginia, County of Kanawha:

I, Dana L. Burns, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 23rd day of July, 2019.

Charlene L. Racer  
Notary Public's Signature

**To be completed by State Agency:**  
Date Received by State Agency: 8/1/19  
Date submitted to Ethics Commission: 8/28/19  
Governmental agency submitting Disclosure: DOH

